

Key Schools of Nevada

Reno-classes are listed below upon registration you will be notified of class location

There are no makeup classes (if you cannot take a particular class, you may want to take it in Las Vegas later in the year or the following year).

Sign up at: <http://www.keyrealtyschool.com/courses/association-management/continuing-education>

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Updated 5-22-2017

| Session | Title Examples | Date | Time |
|---------|--|---------------------------|----------------|
| 1 | Overview and Legal Basics | August 22, 2017 | 9am-Noon |
| 2 | People Skills and Communications | August 22, 2017 | 1:00-4:00pm |
| 3 | Human Resources and Ethics | August 23, 2017 | 9am-Noon |
| 4 | NRS 116A & NRS 116 | August 23, 2017 | 1:00-4:00pm |
| 5 | NAC 116 & NAC 116A Full Overview | August 24, 2017 | 9am-Noon |
| 6 | Other State of Nevada Statutes | August 24, 2017 | 1:00-4:00pm |
| 7 | Contracts and Their Use in the CIC | August 29, 2017 | 9am-Noon |
| 8 | Federal Laws and the US Constitution and the HOA | August 29, 2017 | 1:00-4:00pm |
| 9 | Uses of Experts & Maintenance in the CIC | August 30, 2017 | 9am-Noon |
| 10 | Parliamentary Procedures | August 30, 2017 | 1:00-3:30pm |
| | 1st Test | August 30, 2017 | 3:30 pm |
| 11 | Meetings & Elections | August 31, 2017 | 9am-Noon |
| 12 | Enforcement | August 31, 2017 | 1:00-4:00pm |
| 13 | ADR Mediation in the CIC | September 5, 2017 | 1:00-4:00pm |
| 14 | Reserve Studies and Funding Methods in the CIC | September 5, 2017 | 1:00-4:00pm |
| 15 | Financial Issues in the CIC | September 6, 2017 | 9am-Noon |
| 16 | Budget and Reserves in the CIC | September 6, 2017 | 1:00-4:00pm |
| 17 | Insurance & Risk Management in the CIC | September 6, 2017 | 9am-Noon |
| 18 | Transition from Developer | September 7, 2017 | 1:00-4:00pm |
| 19 | Re-sales & Disclosures | September 12, 2017 | 9am-Noon |
| 20 | Litigation & Construction Defects | September 12, 2017 | 1:00-3:00pm |
| | FINAL EXAM | September 12, 2017 | 3:00 pm |