

**COMMUNITY MANAGEMENT PRECERTIFICATION
CALENDAR**

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at MichaelFederwitz@yahoo.com.

Date / Time	
Las Vegas	
All of the Las Vegas dates are scheduled to be held at Key Realty Schools, 3650 E. Flamingo Road.	
September 30, 2014 5-8 p.m.	<p>Track 1</p> <p>Legal Basics</p>
October 1, 2014 5-8 p.m.	<p>Track 2</p> <p>People Skills and Communication</p>
October 3, 2014 5-8 p.m.	<p>Track 3</p> <p>Human Resources and Ethics</p>
October 7, 2014 5-8 p.m.	<p>Track 4</p> <p>NRS 116 and NRS 116A</p>
October 8, 2014 5-8 p.m.	<p>Track 5</p> <p>NAC 116 and NAC 116A</p>
October 9, 2014 5-8 p.m.	<p>Track 6</p> <p>Other State of Nevada Statutes</p>

Date / Time	
October 14, 2014 5-8 p.m.	<p style="text-align: center;">Track 7</p> <p style="text-align: center;">Contracts</p>
October 15, 2014 5-8 p.m.	<p style="text-align: center;">Track 8</p> <p style="text-align: center;">Federal Laws</p>
October 16, 2014 5-8 p.m.	<p style="text-align: center;">Track 9</p> <p style="text-align: center;">Use of Experts</p>
October 21, 2014 5-7 p.m.	<p style="text-align: center;">Track 10</p>
	<p style="text-align: center;">Parliamentary Procedures</p>
October 21, 2014 7-8 p.m.	<p style="text-align: center;">First Exam</p> <p style="text-align: center;">Must pass by 75 percent</p>
October 22, 2014 5-8 p.m.	<p style="text-align: center;">Track 11</p> <p style="text-align: center;">Meetings & Elections</p>
October 23, 2014 5-8 p.m.	<p style="text-align: center;">Track 12</p> <p style="text-align: center;">Enforcement</p>
October 28, 2014 5-8 p.m.	<p style="text-align: center;">Track 13</p> <p style="text-align: center;">Mediation</p>

Date / Time	
October 29, 2014 5-8 p.m.	<p style="text-align: center;">Track 14</p> <p style="text-align: center;">Financial Issues in the CIC</p>
October 30, 2014 5-8 p.m.	<p style="text-align: center;">Track 15</p> <p style="text-align: center;">Budgets and Reserves</p>
November 4, 2014 5-8 p.m.	<p style="text-align: center;">Track 16</p> <p style="text-align: center;">Reserve Studies & Funding Methods</p>
November 5, 2014 5-8 p.m.	<p style="text-align: center;">Track 17</p> <p style="text-align: center;">Insurance & Risk Management</p>
November 6, 2014 5-8 p.m.	<p style="text-align: center;">Track 18</p> <p style="text-align: center;">Transition from Developer</p>
November 11, 2014 5-8 p.m.	<p style="text-align: center;">Track 19</p> <p style="text-align: center;">Re-Sales & Disclosures</p>
November 13, 2014 5-7 p.m.	<p style="text-align: center;">Track 20</p> <p style="text-align: center;">Litigation & Construction Defects</p>
November 13, 2014 7:15 p.m.	<p style="text-align: center;">Final Test</p> <p style="text-align: center;">Must pass by 75 percent</p>