

**COMMUNITY MANAGEMENT PRECERTIFICATION
CALENDAR**

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at MichaelFederwitz@yahoo.com.

Date / Time	
Reno	
Location of Classes is to be Determined.	
August 12, 2014 9:00 a.m. - Noon	Track 1 Legal Basics
August 12, 2014 1-4 p.m.	Track 2 People Skills and Communication
August 13, 2014 9a.m. - Noon	Track 3 Human Resources and Ethics
August 13, 2014 1-4 p.m.	Track 4 NRS 116 and NRS 116A
August 14, 2014 9 a.m. - Noon	Track 5 NAC 116 and NAC 116A
August 14, 2014 1-4 p.m.	Track 9 Use of Experts
August 19, 2014 9 a.m. - Noon	Track 7 Contracts
August 19, 2014 1-4 p.m.	Track 8 Federal Laws
August 20, 2014 9 a.m. - Noon	Track 9 Other State of Nevada Statutes
August 20, 2014 1-4 p.m.	Track 10
	Parliamentary Procedures
August 20, 2014 7-8 p.m.	First Exam Must pass by 75 percent
August 21, 2014 9 a.m. - Noon	Track 11 Meetings & Elections

Date / Time	
August 21, 2014 1-4 p.m.	<p style="text-align: center;">Track 12</p> <p style="text-align: center;">Enforcement</p>
August 26, 2014 9 a.m. - Noon	<p style="text-align: center;">Track 13</p> <p style="text-align: center;">Mediation</p>
August 26, 2014 1-4 p.m.	<p style="text-align: center;">Track 16</p> <p style="text-align: center;">Reserve Studies & Funding Methods</p>
August 27, 2014 9 a.m. - Noon.	<p style="text-align: center;">Track 14</p> <p style="text-align: center;">Financial Issues in the CIC</p>
August 27, 2014 1-4 p.m.	<p style="text-align: center;">Track 15</p> <p style="text-align: center;">Budgets & Reserves</p>
August 28, 2014 9 a.m. - Noon	<p style="text-align: center;">Track 17</p> <p style="text-align: center;">Insurance & Risk Management</p>
August 28, 2014 1-4 p.m.	<p style="text-align: center;">Track 18</p> <p style="text-align: center;">Transition from Developer</p>
September 2, 2014 9 a.m. - Noon	<p style="text-align: center;">Track 19</p> <p style="text-align: center;">Re-Sales & Disclosures</p>
September 2, 2014 1-3 p.m.	<p style="text-align: center;">Track 20</p> <p style="text-align: center;">Litigation & Construction Defects</p>
September 2, 2014 3:00-4:00 p.m.	<p style="text-align: center;">Final Test</p> <p style="text-align: center;">Must pass by 75 percent</p>