

# COMMUNITY MANAGEMENT PRECERTIFICATION CALENDAR

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at MichaelFederwitz@yahoo.com.

Date / Time	
<b>Las Vegas</b>	
	All of the Las Vegas dates are scheduled to be held at Key Realty Schools, 3650 E. Flamingo Road.
February 3, 2015 5-8 p.m.	<b>Track 1</b>  Overview & Legal Basics
February 4, 2015 5-8 p.m.	<b>Track 2</b>  People Skills and Communication
February 5, 2015 5-8 p.m.	<b>Track 3</b>  Human Resources and Ethics
February 10, 2015 5-8 p.m.	<b>Track 4</b>  NRS 116 and NRS 116A
February 11, 2015 5-8 p.m.	<b>Track 5</b>  NAC 116 and NAC 116A
February 12, 2015 5-8 p.m.	<b>Track 6</b>  Other State of Nevada Statutes
February 18, 2015 5-8 p.m.	<b>Track 7</b>  Contracts
February 19, 2015 5-8 p.m.	<b>Track 8</b>  Federal Laws
February 24, 2015 5-8 p.m.	<b>Track 11</b>  Meetings and Elections
February 25, 2015	<b>Track 10</b>

Date / Time	
5-7 p.m.	Parliamentary Procedures
February 25, 2015 7-8 p.m.	<p style="text-align: center;"><b>First Exam</b></p> <p style="text-align: center;">Must pass by 75 percent</p>
February 26, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 9</b></p> <p style="text-align: center;">Use of Experts</p>
March 3, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 12</b></p> <p style="text-align: center;">Enforcement</p>
March 4, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 13</b></p> <p style="text-align: center;">ADR &amp; Mediation</p>
March 5, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 14</b></p> <p style="text-align: center;">Financial Issues in the CIC</p>
March 10, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 15</b></p> <p style="text-align: center;">Budgets and Reserves</p>
March 11, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 16</b></p> <p style="text-align: center;">Reserve Studies &amp; Funding Methods</p>
March 12, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 17</b></p> <p style="text-align: center;">Insurance &amp; Risk Management</p>
March 17, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 18</b></p> <p style="text-align: center;">Transition from Developer</p>
March 24, 2015 5-8 p.m.	<p style="text-align: center;"><b>Track 19</b></p> <p style="text-align: center;">Re-Sales &amp; Disclosures</p>
March 25, 2015 5-7 p.m.	<p style="text-align: center;"><b>Track 20</b></p> <p style="text-align: center;">Litigation &amp; Construction Defects</p>
March 25, 2014 7:15 p.m.	<p style="text-align: center;"><b>Final Test</b></p> <p style="text-align: center;">Must pass by 75 percent</p>