

COMMUNITY MANAGEMENT PRECERTIFICATION CALENDAR

The Commission on Common-Interest Communities and Condominium Hotels has approved the following 60-hour program for pre-certification of community managers. Information is provided as a convenience for those interested in becoming certified community managers within the state of Nevada, but the Office of the Ombudsman does not guarantee the accuracy of the information. To confirm times and locations, or to register, contact Michael Federwitz of Key Realty Schools of Nevada at (702) 313-7000 or by email at MichaelFederwitz@yahoo.com.

Reno

Location	All classes are scheduled to be held at: Eugene Burger Management Corporation (EBMC) 5011 Meadowood Mall Way, Reno, NV. 89052
Date / Time	
August 16 , 2016 9 a.m. - Noon	Track 1 Overview and Legal Basics
August 16 , 2016 1-4 p.m.	Track 2 People Skills and Communication
August 17, 2016 9a.m. - Noon	Track 3 Human Resources and Ethics
August 17, 2016 1-4 p.m.	Track 4 NRS 116 and NRS 116A
August 18, 2016 9 a.m. - Noon	Track 5 NAC 116 and NAC 116A
August 18, 2016 1-4 p.m.	Track 6 Other State of Nevada Statutes
August 23, 2016 9 a.m. - Noon	Track 7 Contracts and Their Use in CIC
August 23, 2016 1-4 p.m.	Track 8 Federal Laws and the U.S. Constitution and the HOA
August 24 , 2016 9 a.m. - Noon	Track 9 Use of Experts & Maintenance in the CIC

August 24, 2016 1-4 p.m.	Track 10
	Parliamentary Procedures
August 24, 2016 1-4 p.m.	First Exam
	Must pass by 75 percent
August 25, 2016 9 a.m. - Noon	Track 11
	Meetings & Elections
August 25, 2016 1-4 p.m.	Track 12
	Enforcement
August 30, 2016 9 a.m. - Noon	Track 13
	ADR-Mediation in the CIC
August 30, 2016 1-4 p.m.	Track 16
	Reserve Studies & Funding Methods
August 31, 2016 9 a.m. - Noon.	Track 14
	Financial Issues in the CIC
August 31, 2016 1-4 p.m.	Track 15
	Budgets & Reserves
September 1, 2016 9 a.m. - Noon	Track 17
	Insurance & Risk Management
September 1, 2016 1-4 p.m.	Track 18
	Transition from Developer
September 6, 2016 9 a.m. - Noon	Track 19
	Re-Sales & Disclosures
September 6, 2016 1-3 p.m.	Track 20
	Litigation & Construction Defects
September 6, 2016 3-4 p.m.	Final Test
	Must pass by 75 percent