

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION**

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VOLUNTARY INACTIVE NOTICE FOR A REAL ESTATE LICENSE

TO BE COMPLETED BY A NEVADA REAL ESTATE LICENSEE ONLY IF HE/SHE IS GOING TO INACTIVATE THE LICENSE AND NOT TRANSFER EMPLOYMENT TO ANOTHER BROKER.

INSTRUCTIONS:

- 1. BROKER SALESPERSONS and SALESPERSONS:** You may take up to 30 days to submit this form from the date of the termination form 505 or the license is placed on involuntary inactive status.
- 2. BROKERS:** You have 10 ten days to submit this form from the date of the "Location of records/Disassociation" Form 512 or the license is placed on involuntary inactive status
- 3.** Date on the 505 or 512 Forms must match or be earlier than the date of this form.
- 4.** The Nevada Real Estate division must be in possession of the original license.

(Please print)

License No.: _____ Date: _____

Name of Licensee: _____ Phone number _____

Residence Address: _____
Street City State Zip

Mailing Address: _____
P.O. Box Number City State Zip

**EMAIL address:* _____
(Not sold to third parties)

ACTIVATION: Instructions to activate (reinstate) your license are located on REINSTATEMENT Form 544.

RENEWAL: The license renewal fees apply to all real estate licenses. Licensees on an active or inactive status are required to pay their license renewal fees on or before each anniversary of their license or incur a late penalty fee up to one year past the renewal date. A courtesy renewal reminder is mail to your residence address. If you move, make certain you email the Division with the new address.

By signing below I hereby agree to the terms of inactivation. If I desire to retain an inactive status on my real estate license, I understand that I must pay the renewal fee on or before the license expires.

X _____
Signature