

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION**

3300 W. Sahara Ave., Suite 350, Las Vegas, Nevada 89102 * (702) 486-4033
e-mail: realest@red.nv.gov * <http://red.nv.gov/>

**REAL ESTATE LICENSE CHANGE
For a Real Estate BROKER-only**

INSTRUCTIONS:

1. Fees are listed below for each section. Payment options are check, money order, cashiers check (made payable to NRED), cash (exact change) and credit cards for in person counter transactions.
2. Complete only the areas that apply to this change.
3. Current, original, licenses must accompany this form or be received by the division. Broker changes must be made within 10 days.
4. Incomplete paperwork will be returned to you for completion.
5. The "Location of Records" Form 512 must accompany this form when sections 2 or 3 are your change option.
6. Appointments are required for transactions over three licenses. Please call the licensing section of the office that you choose to assist you with your transaction.

License# _____ **Date:** _____

Name on license: (Please print) _____

First Middle Last (suffix-if applicable)

Full Home Address*: _____ **Phone #:** () _____ - _____

_____ **Email address*:** _____ @ _____

(street, city, state, county, and postal code)

- 1. STATUS CHANGE:** Please check one box to indicate the new Broker status type and fee choice. All status changes must provide an approved financial. See broker check list Form 508.
- a. \$40** **Broker Salesperson license to a Broker license.**
- b. \$20** **Corporate Broker to another Corporation, LLC, LLP, Partnership, or Sole Proprietor**
- LLC or LLP Broker to another Corporation, LLC, LLP, Partnership, or Sole Proprietor**
- Sole Proprietor Broker to another Corporation, LLC, LLP, or Partnership**
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- 2. \$20 COMPANY ADDRESS CHANGE:** The FULL address street, city, state, county, and postal code required. Attach a list of all Real Estate or Timeshare licenses, permits, and registrations affected by this change and apply the \$20 fee to each license. A list of licensees may be obtained from the division. (See instruction #6 above)

Company name and new address: _____

old address: _____ _____ (street, city, state, county, and postal code)	New Phone #: () _____ - _____ New fax #: () _____ - _____ New Email*: _____ @ _____
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MAILING ADDRESS if applicable. (street, city, state, county, and postal code)

Division use only: Number of licenses changed: _____ Receipt #: _____ Date: _____ Initials: _____

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- 3. \$20** **CHANGE of COMPANY NAME:** Submit a copy of the documents filed with the Nevada Secretary of State and/or County if you registered as a Domestic Corporation, Limited Liability Company, Partnership, or sole proprietor with a DBA.

OLD COMPANY NAME (and dba, if applicable) _____

NEW COMPANY NAME (and dba, if applicable) _____

- 4. \$20** **PERSONAL NAME CHANGE:** Submit the original license and a copy of the marriage certificate, divorce decree page with new name, or other legal document. (Driver license, passport, social security cards, and green cards are not accepted.)

Full, legal, new name as you would like it to appear on your license: _____

Print new name here: _____

5. AFFIDAVIT:

NO **YES** Have you had any disciplinary sanctions imposed by any real estate regulatory agency or commission within the past 5 years?

NO **YES** Have you been convicted of a misdemeanor, gross misdemeanor, or felony since the last renewal of your Real Estate license?

If you answered **Yes**, A written explanation and a court issued document if required. A brief written explanation required if the discipline was imposed by the Nevada Real Estate Commission. (Because of confidentiality, please attach as a separate sheet).

I, (print name) _____ **by signing below, under the penalty of perjury, affirm that the information provided herein is honest and trustworthy. I pledge to comply with the NRS and NAC 645 statutes and regulations that govern the Nevada Real Estate license in the State of Nevada.**

X _____ (copied and stamped signatures are not accepted)
Applicants original signature required

**REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE
Pursuant to NRS 645**

All applicants MUST complete this section. Please select ONE option.

I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.

My Nevada business license number is: _____

I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.

I do NOT have a Nevada business license number.

The Real Estate Division is not the arbiter of determining whether the applicant needs a business license. Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/>