

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE DIVISION
OFFICE OF THE OMBUDSMAN FOR COMMON-INTEREST COMMUNITIES AND CONDOMINIUM HOTELS**

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**Declaration of Certification
Common-Interest Community Executive Board Member**

Each newly elected or appointed executive board member must complete Form 602 within 90 days of his/her election or appointment and submit a copy of Form 602 to the Division. Only one copy is required, per election or appointment, to be submitted to the Division at the time of registration NRS 116.31034(15).

I _____, an elected or appointed member
(print name)
of the executive board of _____*, a common- interest
(association's legal name)
community or condominium hotel, Secretary of State (SOS) File# _____*,
master association of _____**, certify that I have
(master association's legal name)
read and understand, to the best of my ability, the governing document of the association
and the provisions of Chapter 116 or 116B of Nevada Revised Statutes (NRS) and
Chapter 116 of the Nevada Administrative Code (NAC).

Date of election or appointment to the board _____ / _____ / _____
month *date* *year*

“I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.”

Executed on _____ / _____ / _____ _____
Date **Signature**

* Association’s legal name and Secretary of State file number as it appears on the Secretary of State’s web site at:
<http://nvsos.gov/sosentitysearch/CorpSearch.aspx>

** If the association belongs to a master planned community, list the legal name of master association.

For office use only

<i># of DOCS received:</i> _____	<i>Executive Board Member(s) in Key Mgmt:</i> <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Date Received:</i> _____	<i>Date Processed:</i> _____ <i>Processed by (initial):</i> _____