

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE DIVISION
OFFICE OF THE OMBUDSMAN FOR COMMON-INTEREST COMMUNITIES AND
CONDOMINIUM HOTELS

3300 W. Sahara Ave., Suite 325 * Las Vegas, Nevada 89102
(702) 486-4480 * Toll free: (877) 829-9907 * Fax: (702) 486-4520
E-mail: CICombudsman@red.nv.gov <http://red.nv.gov>

OMBUDSMAN INTERVENTION REOPENING
AFFIDAVIT FORM AND INSTRUCTION PAGE

The purpose of this information page is to help you understand the process for requesting the reopening of an intervention case previously filed with the Office of the Ombudsman for Owners in Common-Interest Communities, pursuant to Nevada Revised Statute (“NRS”) 116.760.

1. The original intervention Affidavit must have satisfied all statutory requirements, as stated in NRS 116.760 and administered by the Real Estate Division (“Division”).
2. The documentation submitted in support of the reopening of the case must present new and/or additional information regarding the issues presented in the original intervention sufficient to warrant further exploration.
3. When completing question #3 of the reopening request, you must provide a concise statement of the facts constituting the alleged violation. You may include additional pages. However, the phrase “See Attachment” is ***not*** acceptable and does not satisfy your obligation to provide the Division with a concise statement of the facts.
4. The Ombudsman Intervention Affidavit Reopening Request must be completed in its entirety and notarized, prior to submission to the Office of the Ombudsman.
5. The Division highly recommends submitting your Affidavit by certified mail, return receipt requested, as the Division cannot be held responsible for lost or misdirected mail.

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**OMBUDSMAN INTERVENTION AFFIDAVIT REOPENING REQUEST
STATE OF NEVADA**

COUNTY OF _____

Date: _____

I, _____, after being first duly sworn, state under penalty of perjury and based upon personal knowledge:

1. I have been aggrieved by an alleged violation of Chapter 116 of the Nevada Revised Statutes or Nevada Administrative Code: _____, respondent(s).

2. The Homeowners Association involved in this intervention request is:

Name of the Homeowners Association: _____

Name of President or contact for the Homeowners Association: _____

Address for the Homeowners Association: _____

Phone number for the Homeowners Association (President or other contact): _____

3. Provide a concise statement of the new and/or additional facts regarding the issues presented in the original intervention. You must indicate how the new and/or additional information correlates with the original alleged violation(s). You may include additional pages. However, the phrase "See Attachment" is **not** acceptable and does not satisfy your obligation to provide the Division with a concise statement of the facts.

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4. I have read the foregoing Affidavit consisting of _____ pages (including all additional attached pages), and it is true and correct to the best of my knowledge and belief.

(Signature) _____

Name _____

Address _____

Area Code _____ Phone _____

Subscribed and sworn to before me
This ____ day of _____, 20 ____
NOTARY PUBLIC