STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY

REAL ESTATE DIVISION

REAL ESTATE POST-LICENSING EDUCATION RENEWAL APPLICATION

Sponsor: _____

The following post-licensing course will expire on: _____
(Expiration date)

Course Title: _____

Course Number: POST. _____ - RE Approved Hours: _____

Course Module: ☐A ☐B ☐C ☐D ☐E ☐F ☐G
☐H ☐I ☐J ☐K ☐L ☐M ☐N
☐O ☐ A thru O

1. Currently Approved Instructors: _____
(List only those instructors still affiliated with sponsor)
_____
_____
_____

   Add New Instructors (submit completed Instructor Application form 635): _____
_____
_____

2. List guest speakers, if any, and the topic and duration of their instruction:
_____
_____
_____

3. Course enrolment fee: $_____

4. State the number of course offerings _____ and the total number of licensees _____ that attended this course during the last renewal period. NAC 645.4432(6)(c).

5. Submit a timed course outline in no more than 20 minute increments to include content updates and changes, if any, since the original approval or last renewal.

6. Has the course content been affected by recent changes in law? ☐ Yes ☐ No.
If yes, provide copies of the revised course content with the updated content clearly marked or highlighted for Division review.

7. Have material changes been made to the course content that do not affect the previously approved course objectives and outcomes? ☐ Yes ☐ No.
If yes, submit a complete copy of the course with changes, instructor guide, and student handouts. NAC 645.4432(1)(c).

8. Have content changes been made that significantly affect the previously approved course objectives and outcomes? ☐ Yes ☐ No.

If yes, submit a complete copy of the course with changes, instructor guide, and student handouts. **Note:** If changes to the course content have significantly affected the previously approved course objectives and outcomes, the course will be terminated and a new application will be required for approval by the Real Estate Commission. NAC 645.4432(3) & (5).

9. Has the sponsor's location and/or contact information changed since approval/last renewal?
   ☐ Yes ☐ No.
   If yes, provide the current information below, and submit a completed and signed records retention form, 648, http://red.state.nv.us/forms/648.pdf with this application.

Sponsor Name: _____

Contact Name/Job Title: _____

Address: _____

City, State & Zip Code: _____

Contact Phone Number: _____ Fax Number: _____

Email: _____ URL: _____

Submit the completed form and course materials to the Education & Information Officer, Nevada Real Estate Division at the Las Vegas address below, no later than 2 weeks prior to the course **expiration date**. and **enclose $50.00 renewal fee with this form**. **DO NOT** send cash. NAC 645.4432(3).

Education Section, Real Estate Division, Suite 101
2501 E. Sahara Ave., Las Vegas, NV 89104

_____ Date: _____
Authorized Signature of Sponsor

_____
Printed name and job title of Signer

INCOMPLETE RENEWAL APPLICATIONS WILL NOT BE PROCESSED.
FEES ARE NON-REFUNDABLE.