

**APPLICATION FOR THE RENEWAL OF
A RESERVE STUDY SPECIALIST**

- ◆ The RSS renewal application is for a two (2) year renewal period.
- ◆ Renewals postmarked up to midnight of the expiration date are accepted. Late renewals must reapply.
- ◆ Complete and attach the "Consent to Service of Process" Form 656 if a non-Nevada resident status occurred during your renewal period.
- ◆ Acceptable forms of payment are cash (exact currency), check, cashier check or money order made payable to the Nevada Real Estate Division. Credit cards are accepted for in-person transactions.
- ◆ Attach 6 hours of continuing education. Copies of certificates are accepted.

RENEWAL FEE: \$250.00

APPLICANT NAME (Please print): _____
REGISTRATION NUMBER: _____ EXPIRATION DATE: _____
Current status. Check one box: Active (Complete company name) Inactive
Company name: _____

RESIDENCE ADDRESS:

Home: _____
No., Street, Apt. No., City, State, Postal Code

Mailing address (If applicable): _____
No., Street, Apt. No., City, State, Postal Code

Phone: _____

Email address: _____

REQUIRED FOR ALL LICENSEES

Please check one box in each 1 & 2 that applies to you:

1. **YES** **NO** Have you convicted of a misdemeanor, gross misdemeanor, or felony within your renewal period? If you answered **yes**, attach an explanation and appropriate court documents.
2. Pursuant to NAC 116.115, the following statement **MUST** be answered and signed. Your application for the issuance or renewal of this license will be denied if you do not indicate on the statements which of the provisions apply to you.
 - I AM **NOT** SUBJECT to a court order for the support of a child.
 - I **AM** SUBJECT to a court order for the support of one or more children and AM IN COMPLIANCE with that order or a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed in that order.
 - I **AM** SUBJECT to a order for the support of one or more children and NOT IN COMPLIANCE with that order or a plan approved by the District Attorney or other public agency enforcing the order for the repayment of the amount owed in that order

Attestation: I hereby certify under penalty of perjury that the answers contained in this statement are true and correct. I understand that if I am subject to a court order for support of one or more children and I am not in compliance with that order or a plan, my application for a license, certification or renewal of a license or certification will be denied. I further certify that I will faithfully comply with all the statutes and regulations of the State of Nevada pertaining to the conduct of Community Managers in the State of Nevada.

Signature: _____ Date _____

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION
3300 W. Sahara Ave., Suite 350, Las Vegas, Nevada 89102 * (702) 486-4033
e-mail: realest@red.nv.gov * <http://red.nv.gov/>

REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE
Pursuant to NRS 116A.435

All applicants MUST complete this section. Please select ONE option.

I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.

My Nevada business license number is: _____

I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.

I do NOT have a Nevada business license number.

The Real Estate Division is not the arbiter of determining whether the applicant needs a business license. Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/>