



DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION
www.red.nv.gov

NOTICE & AGENDA OF PUBLIC MEETING
OF THE
NEVADA COMMISSION OF APPRAISERS OF REAL ESTATE

SEPTEMBER 26-28, 2017

The Nevada Commission of Appraisers of Real Estate will conduct a meeting beginning **TUESDAY, SEPTEMBER 26, 2017, beginning at 9:00 AM and each day thereafter at 9:00 AM through THURSDAY, SEPTEMBER 28, 2017, or until the Commission concludes its business** at the following location:

SEPTEMBER 26-28, 2017 @ 9:00 A.M.
NEVADA STATE BUSINESS CENTER
DEPARTMENT OF BUSINESS AND INDUSTRY
3300 WEST SAHARA AVENUE
NEVADA ROOM, SUITE 400
LAS VEGAS, NV. 89102

VIDEO CONFERENCE:
DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE
1818 E. COLLEGE PARKWAY
1ST FLOOR HEARING ROOM
CARSON CITY, NV. 89706

STACKED AGENDA: Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda by the discretion of the President. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Commission are solely responsible to see that they are present when their business is conducted. Public Comment may be limited to three minutes per person at the discretion of the President. The Commission may only take action on those items denoted as potential action items.

NOTICE: Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the Commission may refuse to consider public comment (NRS 233B.126).

NOTICE: Credits for continuing education will be granted if the Commission meeting lasts at least 2 hours. Credits granted cannot exceed 6 hours within a licensing period pursuant to NAC 645C.355.

NOTICE: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call Claudia Rosolen at (702) 486-4606, prior to the meeting so arrangements may be conveniently made.

1) COMMISSION/DIVISION BUSINESS:

- A) Swearing in of new Commissioners.
- B) Introduction of Commissioners in attendance.
- C) Introduction of Division staff in attendance.

2) PUBLIC COMMENT:

Members of the public are encouraged to address the Commission regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the Commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should submit ten (10) copies to the Commission Coordinator. ***PUBLIC COMMENT MAY BE LIMITED TO THREE MINUTES PER PERSON AT THE DISCRETION OF THE CHAIRPERSON.***

**3) ADVISORY REVIEW COMMITTEE INFORMAL CONFERENCE
RECOMMENDATIONS FOR POSSIBLE ACTION:**

- 1. NRED v. **KENT T. SOULE**, for possible action
Case No. AP16.003.S
License No. A.0007851-CR (Active)
- 2. NRED v. **STEVEN M. ORTEGA**, for possible action
Case Nos. AP16.016.S and AP16.017.S
License No. A.0007017-CR (Active)
- 3. NRED v. **KRISTINA A. BIENEK**, for possible action
Case No. AP15.051.S
License No. A.0005276-CR (Active)

**4) DISCIPLINARY ACTION: HEARINGS AND POSSIBLE ACTION BY THE
COMMISSION**

- 1. NRED v. **CHERYLANN BRYANT**, for possible action
Case No. AP15.049.S
License No. A.0006810-CG (Active)
- 2. NRED v. **TODD B. KIEFFER**, for possible action
Case No. AP16.026.S
License No. A.0205943-CR (Active)
- 3. NRED v. **ROXANE M. ORTEGA**, for possible action
Case No. AP17.024.S
License No. A.0000165-CR (Active)

5) COMMISSION/DIVISION BUSINESS:

- A) Discussion regarding the discipline report.
- B) Discussion regarding Appraisal Officer's report on compliance case load.
- C) Discussion regarding Customary and Reasonable Fees in regard to the Dodd-Frank act, and discussion regarding Louisiana Real Estate Appraisers Board FTC Action.
- D) Discussion regarding the Administrator's report:
 - 1. Personnel

- E) For possible action: Discussion and possible action to approve the minutes of the June 6, 2017 meeting.
- F) Discussion regarding the attendance requirement of pre-licensees of three hours of the Appraisal Commission meetings, with possible changes to the continuous block of time requirement.
- G) For possible action: Discussion and possible action regarding applications for Appraisal Advisory Committee members pursuant to NAC 645C.600:
 - 1. Harry Schmalz – License No. A.0001745-CR
 - 2. Tio S. DiFederico – License No. A.0000150-CG
 - 3. Thomas O. Boice – License No. A.0006418-CR
 - 4. Kristin M. Morris –License No. A.0003853-CR
- H) For possible action: Discussion and decision regarding election of officers for FY 18.
- I) Commissioner comments.

6) FOR POSSIBLE ACTION: DISCUSSION AND DECISION ON DATE, TIME, PLACE, AND AGENDA ITEMS FOR UPCOMING MEETING(S); INCLUDING SETTING MEETING DATES FOR 2018

7) PUBLIC COMMENT

Members of the public are encouraged to address the Commission regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the Commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should submit ten (10) copies to the Commission Coordinator. ***PUBLIC COMMENT MAY BE LIMITED TO THREE MINUTES PER PERSON AT THE DISCRETION OF THE CHAIRPERSON.***

8) FOR POSSIBLE ACTION: ADJOURNMENT

THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

Carson City Assessor
201 N. Carson Street, Suite 6
Carson City, NV 89701

Churchill County Assessor
155 N. Taylor Street, Suite 200
Fallon, NV 89406

Clark County Assessor
500 S. Grand Central Pkwy
Second Floor
Las Vegas, NV 89106

Douglas County Assessor
1616 8th Street
P.O. Box 218
Minden, NV 89423

Elko County Treasurer
571 Idaho St. Ste 101
Elko, NV 89801

Humboldt County Assessor
50 W. Fifth Street
Winnemucca, NV 89445

Lander County Assessor
315 S. Humboldt
Battle Mountain, NV 89820

Lyon County Assessor
Lyon County Courthouse
P.O. Box 460
Yerington, NV 89447

Mineral County Assessor
1st & A Street
P.O. Box 400
Hawthorne, NV 89515

Nevada Association of Realtors
760 Margrave Drive, Suite 200
Reno, NV 89510

Nevada Real Estate Division
3300 W. Sahara Avenue,
Las Vegas, NV 89102

Nevada Public Notice Website
<https://notice.nv.gov/>

NDOT-Right of Way Division
123 E. Washington Avenue
Las Vegas, NV 89301

NDOT - Chief ROW Agent
Capitol Complex
Carson City, NV 89710

Nye County Assessor
Nye County Courthouse
P.O. Box 271
Tonopah, NV 89049

Pershing County Assessor
400 Main Street
P.O. Box 89
Lovelock, NV 89419

Reno-Carson-Tahoe-Appraisal Institute
P.O. Box 711
Reno, NV 89505

Washoe County Assessor
1001 E. 9th Street, P.O. Box 11130
Reno, NV 89520

White Pine County Assessor
297 11th Street East
Ely, NV 89301

State of Nevada
Dept. of Business & Industry
State Real Estate Division
INTERNET PAGE:

http://red.nv.gov/Content/Meetings/Real_Estate_Calendar

CONTACT FOR SUPPORTING MATERIALS
FOR LISTED AGENDA ITEMS:

CLAUDIA ROSOLEN
Commission Coordinator
Nevada Real Estate Division
3300 W. Sahara Avenue, Suite 350
Las Vegas, Nevada 89102
Phone: 702-486-4606
Email: crosolen@red.nv.gov