

STATE OF NEVADA
**DEPARTMENT OF BUSINESS
AND INDUSTRY**
REAL ESTATE DIVISION
1818 E College Pkwy, Suite 110
Carson City, NV 89706

APPRAISAL ADVISORY REVIEW COMMITTEE
REVIEWER APPLICATION FORM
(Please Print or Type)

*****If additional space is needed for any of the areas on this application, please attach a separate sheet for those items.***
PLEASE COMPLETE THIS FORM, DO NOT ATTACH A RESUME AND REFER TO IT ON EACH QUESTION.**

Name: Matthew Buxton License # A.0007839-CG Phone No. (702) 485-4441
Address: 9205 W. Russell Road, Ste. 240, Las Vegas, NV 89148 Are you a U.S. Citizen yes no
E-mail address: matt@swpconsultants.com Number of years as a Nevada resident 22
Profession: Appraiser Years in profession: 15
Number of years engaged as an appraiser within the State of Nevada 15

List Professional certifications, Licenses and Designations held and dates: (Please attach a copy of each)

| Type of License/certification/designation: | Name under which it was held: | Dates held: |
|---|--------------------------------------|--|
| 1. Certified General Appraiser (A.0007839-CG) | Matthew Buxton | 7/1/2010 - Present (expires 6/30/2020) |
| 2. MAI, SRA Designations w/Appraisal Institute | Matthew Buxton | 9/21/2012 - Present |
| 3. | | |
| 4. | | |

BUSINESS HISTORY:

Please list business history for the past five (5) years; begin with current business/employer.

| Name of Business: | Title: | Dates of Employment: | Major Activities: |
|--------------------------------------|-----------------|-----------------------------|--|
| Southwest Property Consultants, Inc. | Principal/Owner | 4/1/2013 - Present | General Appraiser for Commercial and Residential work. |
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EDUCATION/TRAINING BACKGROUND:

| Institution attended: | Dates attended: | Type of degree/certification obtained: |
|---------------------------------------|------------------------|---|
| Utah Valley State College | 01/1995 - 08/1997 | Bachelors Degree, Business Administration |
| University of Nevada Las Vegas (UNLV) | 09/1998 - 05/2004 | Master's Degree, Hotel Administration |
| | | |

AREAS OF EXPERTISE:

List major areas of specialization or subject expertise related to the real estate appraisal industry: (i.e. commercial appraisal, residential appraisal, complex property appraisal, casino appraisal, farm and ranch appraisal, golf course appraisal, etc.).

I am active in appraising both residential and commercial property types. Specific assignments include single-family residences, condos, townhomes, estate homes, equestrian facilities, office, retail, industrial, government buildings, vacant land, subdivisions, golf courses, religious facilities and many others.

Please list any foreign languages, or sign language, in which you have sufficient fluency:

N/A

COMMITTEES/BOARDS EXPERIENCE:

Please list any Grievance/Professional Standards boards or committees and/or any mediation experience you have:

| Name of Board/Committee: | Your title on that Board/Committee: | Dates of Service on Board/Committee: |
|---------------------------------|--|---|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

REVIEW APPRAISAL EXPERIENCE (within the last 3 years, list clients for whom you have performed reviews):

| Name of Board/Committee: | Your title on that Board/Committee: | Dates of Service on Board/Committee: |
|---------------------------------|---|---|
| 1. Clark County | Provided Review Services - Independent Contractor | 04/2013 to Present |
| 2. | | |
| 3. | | |
| 4. | | |

Please explain, in the space below, why you feel you would be a good candidate for membership on this committee:

I have been a resident of the State of Nevada for over 22 years and been employed as an appraiser for more than 15 years. I started my career as a residential appraiser, then received training and education as a commercial appraiser. I currently hold an active Certified General license and have never been subject to disciplinary action or inquiry. My past experience includes being a staff appraiser for residential and commercial, local and national firms. Since 2013, I have owned and operated my own appraisal firm Southwest Property Consultants, Inc. where I provide both residential and commercial services to city and county organizations, in addition to local and national lending institutions. I hold the MAI and SRA designations as an active member of the Appraisal Institute.

DISCIPLINARY ACTION:

Have you ever had any prior disciplinary action through any regulatory agency with which you are or were licensed?

Yes No If yes, please complete the following: If more space is necessary, please attach on a separate sheet.

| Name of Regulatory Agency: | Type of license held: | Date of Disciplinary action: | Type of Disciplinary action: |
|-----------------------------------|------------------------------|-------------------------------------|-------------------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

GEOGRAPHIC SERVICE AREA:

Please mark which geographical area of the state in which you will be able to participate on the committee:

- Carson/Douglas
- Central Nevada
- Fallon/Lyon
- Las Vegas Greater Area
- North Eastern Nevada
- Other:

REFERENCES:

Please list the name, address and telephone numbers of at least two (2) references who would know your capabilities and can attest to the information you have provided on this application: **(Please do not use any current Commissioners as references)**

| Name: | Address: | Telephone: | Fax: | Years Acquainted: |
|---------------------------------|--|-------------------|----------------|--------------------------|
| 1. Chris Lauger, MAI, AI-GRS | P.O. Box 370784, Las Vegas, NV 89137 | 702-275-8218 | / 866-645-8395 | 12 Years |
| 2. Evan Ranes, MAI, ASA, R/W-AC | 3960 Howard Hughes Pkwy, Las Vegas, NV | 702-241-4313 | / 702-731-5709 | 12 Years |

This application shall be presented to the Nevada Commission of Appraisers of Real Estate for review and approval, or disapproval, at the next regularly scheduled meeting. You will receive notification of the Commission’s decision from the Legal Administrative Officer by mail.

By submitting this application I understand that serving as a member of this Advisory Review Committee, as established by NAC 645C.600, which was adopted by the Nevada Commission of Appraisers of Real Estate on September 25, 2000. I will agree to participate in an informal and confidential review of NRS/NAC 645C complaints, regarding actions of an appraisal licensee(s).

Further, I understand that I will serve without compensation, but I am entitled to travel expenses and subsistence allowances from the Nevada Real Estate Division, at the rate established in the Nevada State Administrative Manual.

I certify that the information provided in this application and any other information I am submitting with this application is true and correct to the best of my knowledge and that I may be removed from the approved list of Advisory Review Committee members for intentionally falsifying the information provided. I understand that all of the information provided is a public record. I agree to abide by the Policies and Procedures and the Rules of Conduct of this Committee.

If I am chosen to be a member of the Advisory Review Committee, I agree to perform the duties to the best of my ability in an ethical and proper manner and in accordance with the policies and procedures and rules of conduct.

Signed on this the 9th day of December, 2019



Signature of applicant

For Division Use Only:

Date application received: _____

Date scheduled for Commission review: _____

Decision of Commission: APPROVED _____

DISAPPROVED _____

If disapproved, state reason for this decision:

Date letter sent to applicant with Commission decision: _____ Date ARC member handbook sent: _____

APPRAISER CERTIFICATE

STATE OF NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY

NOT TRANSFERABLE

REAL ESTATE DIVISION

NOT TRANSFERABLE

This is to Certify That : MATTHEW D BUXTON

Certificate Number: A.0007839-CG

Is duly authorized to act as a CERTIFIED GENERAL APPRAISER from the issue date to the expiration date at the business address stated here in, unless the certificate is sooner revoked, cancelled, withdrawn, or invalidated.

Issue Date: June 19, 2018

Expire Date: June 30, 2020

In witness whereof, THE DEPARTMENT OF BUSINESS AND INDUSTRY, REAL ESTATE DIVISION, by virtue of the authority vested in Chapter 645C of the Nevada Revised Statutes, has caused this Certificate to be issued with its Seal printed thereon. This certificate must be conspicuously displayed in place of business.

FOR: MATTHEW D BUXTON
669 TROWBRIDGE ST
LAS VEGAS, NV 89178

REAL ESTATE DIVISION

SHARATH CHANDRA
Administrator

