

**COMMISSION FOR COMMON-INTEREST COMMUNITIES AND CONDOMINIUM
HOTELS MEETING MINUTES JULY 9, 2015**

**GRANT SAWYER BUILDING
555 E. WASHINGTON AVENUE, ROOM 4412
LAS VEGAS, NV. 89101**

**VIDEO CONFERENCE:
LEGISLATIVE BUILDING
401 SOUTH CARSON STREET, ROOM 2135
CARSON CITY, NV. 89701**

JULY 9, 2015

9:00 A.M.

1-A) Introduction of Commissioners in attendance

In Las Vegas: Robert Frank, Ken Williams, James Rizzi, Scott Sibley, and Richard D. Layton.

In Carson City: Barry Breslow, Stephen Aichroth, and Senior Deputy Attorney General Henna Rasul as Commission Counsel.

1-B) Introduction of Division Staff in attendance

In Las Vegas: Joseph Decker, Administrator; Sharon Jackson, Ombudsman; Teralyn Thompson, Administration Section Manager; Claudia Rosolen, Commission Coordinator; Jennifer Oerding, Education Officer; Megan Roller, and Chief Compliance Investigator Chris Sewell.

In Carson City: Michael Jory, Deputy Administrator; and Christopher Cook, Compliance Audit Investigator.

2) Public Comment

Chairman Breslow stated that the Commission received a copy of the written comment from Norm Rosensteel regarding the education on the agenda.

In Las Vegas: Sara Barry commented. Ms. Barry stated that she asked permission from the Administrator and the Ombudsman to have legislative update classes included on the agenda. Ms. Barry stated that she would have submitted those classes on the next Commission meeting but the meeting dates have been changed and the Community Association Institute has plans to present those classes during a trade show in Reno, Nevada. Ms. Barry asked the Commission to schedule a meeting in July 2017 so that classes for the legislative update can be submitted as soon as new laws take effect on July 1st.

In Carson City: No public comments.

3) Hearing for adoption for LCB File No. R050-13.

Adoption Hearing began at 09:06 a.m. on July 9, 2015.

Introduction of Commissioners in attendance:

In Las Vegas: Robert Frank, Richard D. Layton, Ken Williams, James Rizzi, and Scott Sibley.

In Carson City: Barry Breslow, Stephen Aichroth and Senior Deputy Attorney General Henna Rasul as Commission Counsel.

Introduction of Division Staff in attendance:

In Las Vegas: Joseph Decker, Administrator; Sharon Jackson, Ombudsman; Teralyn Thompson, Administration Section Manager; Claudia Rosolen, Commission Coordinator; Jennifer Oerding, Education Officer; Megan Roller, and Chief Compliance Investigator Chris Sewell.

In Carson City: Michael Jory, Deputy Administrator; and Christopher Cook, Compliance Audit Investigator.

In Carson City: No public comments.

In Las Vegas: No public comments.

Commissioner Comment

Commissioner Layton commented on section 8 item 4 regarding the language “generally accepted accounting principles”. Commissioner Layton stated that the section requires a preparation of a financial statement that has a balance sheet, an income statement, a statement of cash flow on the accrual bases and footnotes. Commissioner Layton stated that he has never seen an association prepare those two additional documents. Commissioner Layton requested that the language in item 4 be changed to “general accounting principles” in this way it will be clear that a statement of cash flow and footnotes to the financial statement are not required.

Commissioner Sibley stated that he is concerned that if any changes are made, the proposed regulation may have to go through another workshop and will expire.

Teralyn Thompson stated that those are not major changes and they should not affect the adoption process. Ms. Thompson stated that if the Legislative Counsel Bureau won't accept the changes, the Division will keep the regulation as it is and submit the proposed changes when the Commission decides to revisit this regulation.

Commissioner Layton stated that the proposed changes can be made at a later time.

Commissioner Sibley moved to approve the proposed regulation. Commissioner Aichroth seconded.

Motion carried unanimously.

Adoption hearing ended at 9:50 a.m.

4) Hearing for adoption for LCB FILE No. R052-13

Adoption Hearing began at 10:02 a.m. on July 9, 2015.

Introduction of Commissioners in attendance:

In Las Vegas: Robert Frank, Richard D. Layton, Ken Williams, James Rizzi, and Scott Sibley.

In Carson City: Barry Breslow, Stephen Aichroth and Senior Deputy Attorney General Henna Rasul as Commission Counsel.

Introduction of Division Staff in attendance:

In Las Vegas: Joseph Decker, Administrator; Sharon Jackson, Ombudsman; Teralyn Thompson, Administration Section Manager; Claudia Rosolen, Commission Coordinator; Jennifer Oerding, Education Officer; Megan Roller, and Chief Compliance Investigator Chris Sewell.

In Carson City: Michael Jory, Deputy Administrator; and Christopher Cook, Compliance Audit Investigator.

In Carson City: No public comments.

In Las Vegas: No public comments.

Commissioner Layton moved to approve the proposed regulation. Commissioner Sibley seconded.

Motion carried unanimously.

Adoption hearing ended at 10:16 a.m.

5) Education:

Joseph Decker stated that it was the Division intent to expedite all the available courses that were ready to go and place them on the agenda.

Jennifer Oerding stated that when the Division was originally approached for this class, the Administrator made a determination to allow this class to go forward and be placed on the agenda; there was a very small time frame. Ms. Oerding stated that another class came in and she had worked with the sponsor. Ms. Oerding stated that on that particular class there were some issues in what she believed was the percentage of the content in it and the agenda came out and the other class did not make the agenda.

Commissioner Williams asked if she had given a deadline to the other presenter to resubmit the class.

Ms. Oerding stated that when she gets her original deadlines from the commission coordinator, those dates are for Commission meetings and not for regulation adoption hearings so she did not have a deadline for any education for the regulation adoption hearing.

Commissioner Williams asked if Ms. Oerding told the sponsor when the material was supposed to be back in order to make it onto the agenda.

Ms. Oerding stated that she did not because she did not have a date. Ms. Oerding stated that she knew the agenda would be posted three business days prior and thought she had until that afternoon. Ms. Oerding stated that the agenda came out and the Division could not legally repost the agenda.

5-1) Community Association Solutions

“2015 Legislative Update for the CIC Industry”

Request: 3 Hours General Classroom

Jennifer Oerding presented this course. Ms. Oerding stated that the Division is recommending approval.

Chairman Breslow asked if the course was going to be offered in the South only or in the North.

Sara Barry stated that the Community Association Institute has plans to use the class during September 17, 2015 trade show in Reno, Nevada and for the October 23, 2015 trade show in Las Vegas.

Commissioner William asked Ms. Oerding if she read the section of the regulation that is going to designate this course as a law class.

Ms. Oerding stated yes.

Commissioner Layton moved to approve the course. Commissioner Williams seconded.

Motion carried unanimously.

6) For possible action: Discussion and decision on date, time, place, and agenda items for upcoming meetings.

The next Commission meeting is scheduled for September 22-24, 2015 in Las Vegas.

7) Public Comment

In Las Vegas: No public comments.

In Carson City: No public comments.

8) Commissioner Comment

Commissioner Williams stated that Ms. Barry’s request to have a Commission meeting in July 2017 should be taken into consideration.

9) For possible action: Adjournment

Meeting adjourned at 10:30 a.m. on July 9, 2015.

Respectfully Yours,

Claudia Rosolen
Commission Coordinator