

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION
3300 W. Sahara Avenue, Suite 350
Las Vegas, Nevada 89102**

**REAL ESTATE ADVISORY REVIEW COMMITTEE
REVIEWER APPLICATION FORM
(Please Print or Type)**



*****If additional space is needed for any of the areas on this application, please attach a separate sheet for those items. ***
PLEASE COMPLETE THIS FORM, DO NOT ATTACH A RESUME AND REFER TO IT ON EACH QUESTION.**

Name: Sandra M Wakefield License # B.0037909 Phone Nos.: Business () 775-738-4787
Address: 161 S 6th St., Elko NV 89801 Facsimile () 775-738-4757
E-mail address: Sandy@scelko.com Other () 775-397-0166
Profession: Real Estate Broker Years in profession: 22

List Professional certifications, Licenses and Designations held and dates: (Please attach a copy of each)

Type of License/certification/designation:	Name under which it was held:	Dates held:
1. NV Real Estate Broker	Sandra M Wakefield	10-2-2002 to date
2. NV RE Property Manager Permit	Sandra M Wakefield	? to date ? 1999
3. NV RE Estate Salesman	Sandra M Wakefield	05-1995 to 10-1-2002
4.		

BUSINESS/BROKERAGE HISTORY:

Please list business/brokerage history for the past five (5) years; begin with current business/employer.

Name of Business/Brokerage:	Title:	Dates of Employment:	Major Activities:
Sandy's Castles LLC	Broker / Owner w/ PM permit	10-02-2002	Residential / Multi Family/ Property Management / Commercial leases
Realty 500 Gurr & Associates	Sales person	05-1995 to 10-01-2002	Real Estate Sales

EDUCATION/TRAINING BACKGROUND:

Institution attended:	Dates attended:	Type of degree/certification obtained:
ABC Real Estate School	2002	Real Estate Pr-license and Broker classes
Great Basin College	1992-1995	general studies and Real Estate classes
Granite High School	1980	Diploma
NV Real Estate Leadership Academy	2008	Leadership

AREAS OF EXPERTISE:

List major areas of specialization or subject expertise related to the real estate industry: (i.e. real estate brokerage residential/commercial, property management, new home sales, escrow/title, mortgage lending, subdivision development or tax free exchanges).

As Broker of my own independent office, managing 3 full time employees.

I specialize in property management., primarily in residential and multifamily, with a few commercial spaces.

I perform sales of residential- commercial - land - multifamily.

Please list any foreign languages or sign language, in which you have sufficient fluency:

NONE

COMMITTEES/BOARDS EXPERIENCE:

Please list any Grievance/Professional Standards boards or committees and/or any mediation experience you have:

Name of Board/Committee:	Your title on that Board/Committee:	Dates of Service on Board/Committee:
1. Elko County Association of Realtors	I have held every position at least 1 as much as 2x	1999- to present
2. ECAR	I have been on every committee at least once	Have chaired 6 committees multiple times
3. ECAR	Education Chair	Since 2011
4. Nevada Real Estate {NVAR-NR}	BDO 4 years and various committees	2010-2011 2016-2017

Please explain, in the space below, why you feel you would be a good candidate for membership on this committee:

I have been chair of education in Elko for over 8 years now. I have worked hard to be a good leader in our association and bring in education to help support our membership with non dues revenue. Being rural limits on the variety of classes we can get, but we have been able to join forces with instructors all over the state and have been bringing in classes 2- 3 times a year and getting great attendances. I believe class room time holds more value than on line classes.

DISCIPLINARY ACTION:

Have you ever had any prior disciplinary action through any regulatory agency with which you are or were licensed?

Yes ☐ No ☒ If yes, please complete the following: If more space is necessary, please attach on a separate sheet.

Name of Regulatory Agency:	Type of license held:	Date of Disciplinary action:	Type of Disciplinary action:
1. -			
2. -			
3. -			

GEOGRAPHIC SERVICE AREA:

Please mark which geographical area of the state in which you will be able to participate on the committee:

- ☐ Carson/Douglas
- ☐ Central Nevada
- ☐ Fallon/Lyon
- ☐ Las Vegas Greater Area
- ☒ North Eastern Nevada
- ☐ Other:

REFERENCES:

Please list the name, address and telephone numbers of at least two (2) references who would know your capabilities and can attest to the information you have provided on this application: **(Please do not use any current Commissioners as references)**

Name:	Address:	Telephone:	Fax:	Yrs Acquainted:
1. Bert Gurr	438 Croyden Dr., Spring Creek NV 89815	775-778-5138	/	22+
2. Denise Taylor	PO Box 1895, Carlin NV 89822	775-777-6465	/	2+

This application shall be presented to the Nevada Real Estate Commission for review and approval, or disapproval, at the next regularly scheduled meeting. You will receive notification of the Commission's decision from the Administration Section Manager by mail.

By submitting this application I understand that serving as a member of the Real Estate Advisory Review Committee as established by NAC 645.490, I agree to participate in an **audit review of real estate education courses**.

Further, I understand that I will serve without compensation, but as a member of the Real Estate Advisory Review Committee I am entitled to receive a per diem allowance and travel expenses (NAC 645.490(6)), as provided for state officers and employees generally for the period during which the member was engaged in the discharge of his/her official duties, at the rate established in the Nevada State Administrative Manual.

I certify that the information provided in this application and any other information I am submitting with this application is true and correct to the best of my knowledge and that I may be removed from the approved list of Real Estate Advisory Review Committee members for intentionally falsifying the information provided. I understand that all of the information provided is a public record. I agree to abide by the Policies and Procedures and the Rules of Conduct of this Committee.

If I am chosen to be a member of the Real Estate Advisory Review Committee, I agree to perform the duties to the best of my ability in an ethical and proper manner and in accordance with the policies and procedures and rules of conduct.

Signed on this the 16th day of June, 2019.


Signature of applicant

For Division Use Only:

Date application received: 6/20/19 Date scheduled for Commission review: Aug 20-22, 2019

Decision of Commission: APPROVED _____ DISAPPROVED _____

If disapproved, state reason for this decision:

O. 0037909 4/12/96 - 9/20/02
B. 0037909.LLC
9/24/02 - Pres.
NO DISCIPLINE

Date letter sent to applicant with Commission decision: _____