

FALL 2025 UNLV COMMUNITY ASSOCIATION MANAGER PRE-CERTIFICATION COURSE

Classes meet Tuesday, Wednesday, and Thursday, 5:30 pm – 8:30 pm

Location: Virtual through Zoom

702.895.3394 or continuingeducation@unlv.edu/register

#	Class Title	Date	Time	Instructor
1	Course Introduction/Overview	Tuesday, Aug. 5, 2025	5:30 pm – 8:30 pm	Gilchrist
2	The Executive Board, Elections and Removals	Wednesday, Aug. 6, 2025	5:30 pm – 8:30 pm	Heydarian
3	HOA Meetings and Parliamentary Procedures	Thursday, Aug. 7, 2025	5:30 pm – 8:30 pm	Gilchrist
4	Homeowner Rights & Responsibilities	Tuesday, Aug. 12, 2025	5:30 pm – 8:30 pm	Heydarian
5	Declarant Transition & Resales	Wednesday, Aug. 13, 2025	5:30 pm – 8:30 pm	Greengrass
6	Facilities Management	Thursday, Aug. 14, 2025	5:30 pm – 8:30 pm	Greengrass
7	Recordkeeping & Reporting	Tuesday, Aug. 19, 2025	5:30 pm – 8:30 pm	Gilchrist
8	Financial Management 1	Wednesday, Aug. 20, 2025	5:30 pm – 8:30 pm	Fertick
9	Financial Management 2	Thursday, Aug. 21, 2025	5:30 pm – 8:30 pm	Heydarian
10	Insurance in the HOA	Tuesday, Aug. 26, 2025	5:30 pm – 8:30 pm	Montoya
11	REVIEW AND MIDTERM EXAM	Wednesday, Aug. 27, 2025	5:30 pm – 8:30 pm	Gilchrist
12	HR, Communications & Conflict Resolution	Thursday, Aug. 28, 2025	5:30 pm – 8:30 pm	Gilchrist
13	Reserve Studies – The CAM's Perspective	Tuesday, Sept. 2, 2025	5:30 pm – 8:30 pm	Bates
14	Reserve Studies – The Reserve Study Specialist	Wednesday, Sept. 3, 2025	5:30 pm – 8:30 pm	Forney
15	Fair Housing, ADA, and HOPA	Thursday, Sept. 4, 2025	5:30 pm – 8:30 pm	Cheri Hauer
16	State & Federal Laws – 1	Tuesday, Sept. 9, 2025	5:30 pm – 8:30 pm	Cheri Hauer
17	State & Federal Laws – 2	Wednesday, Sept. 10, 2025	5:30 pm – 8:30 pm	Cheri Hauer
18	NRS/NAC 116 Overview	Thursday, Sept. 11, 2025	5:30 pm – 8:30 pm	Zanetti
19	NRS/NAC 116A Overview	Tuesday, Sept. 16, 2025	5:30 pm – 8:30 pm	Zanetti
20	Administration & Enforcement	Wednesday, Sept. 17, 2025	5:30 pm – 8:30 pm	Bates
21	Ethics and HOAs	Tuesday, Sept. 18, 2025	5:30 pm – 8:30 pm	Bates
22	REVIEW AND FINAL EXAM	Wednesday, Sept. 23, 2025	5:30 pm – 8:30 pm	Gilchrist
23	REVIEW FOR STATE EXAM (OPTIONAL)	Thursday, Sept. 24, 2025	5:30 pm – 8:30 pm	Gilchrist