

Nevada Real Estate Division Continuing Education Online Renewal Process

Welcome to the new Continuing Education online renewal process for the Nevada Real Estate Division. As we continue to move the Division into the future, we hope this first small step will help you in your ability to complete CE renewals with ease. **Please note this process is ONLY for CE and Post-licensing Course Renewals at this time.** We hope to be able to launch other course renewal segments in the near future.

We have found all web browsers to work well with the process but, you must have the latest versions of your favorite browser to be most successful. We have found Google Chrome to work the best.

Step 1. Log in to <http://red.nv.gov/>. This is the official website for the Nevada Real Estate Division.

Step 2. Click **Online Services**, as shown below, and select **My Account**.

The screenshot displays the Nevada Real Estate Division website. The header includes the NV.gov logo and the text "Department of Business and Industry Nevada Real Estate Division". The navigation bar features links for Home, Online Services, Administration, Publications, Licensing, Forms, What's New?, Sections, and Contact Us. The "Online Services" dropdown menu is open, showing options: Online Services, Online Renewals, License Lookup, My Account Resources, My Account (highlighted with a red box), and Help. The main content area has a "Welcome to the Real Estate Division" message with a link to "COVID-19 Updates". Below this is a "WELCOME" banner with the address "3300 W. Sahara Ave, Las Vegas, NV 89102" and a photo of the Nevada State Business Center. A carousel of service tiles includes Appraisal, Asset Management, CICCH/HOA, and Inspect/Audit. At the bottom, three columns provide links for Consumers, Education, and Online Services.

NV.gov Department of Business and Industry Nevada Real Estate Division

Home Home ▾ Online Services ▾ Administration ▾ Publications ▾ Licensing ▾ Forms ▾ What's New? Sections ▾ Contact Us ▾

Online Services
Online Renewals
License Lookup
My Account Resources
My Account
Help

Welcome to the Real Estate Division

- [COVID-19 Updates](#)

WELCOME
3300 W. Sahara Ave
Las Vegas, NV 89102
◀ Nevada Real Estate Division Suite 350
Office of the Ombudsman Suite 325
Nevada State Business Center
Our office hours are 8 a.m. to 5 p.m. (excluding holidays)
(Welcome to the Nevada Real Estate Division)

APPRAISAL ASSET MANAGEMENT CICCH/HOA INSPECT/AUDIT

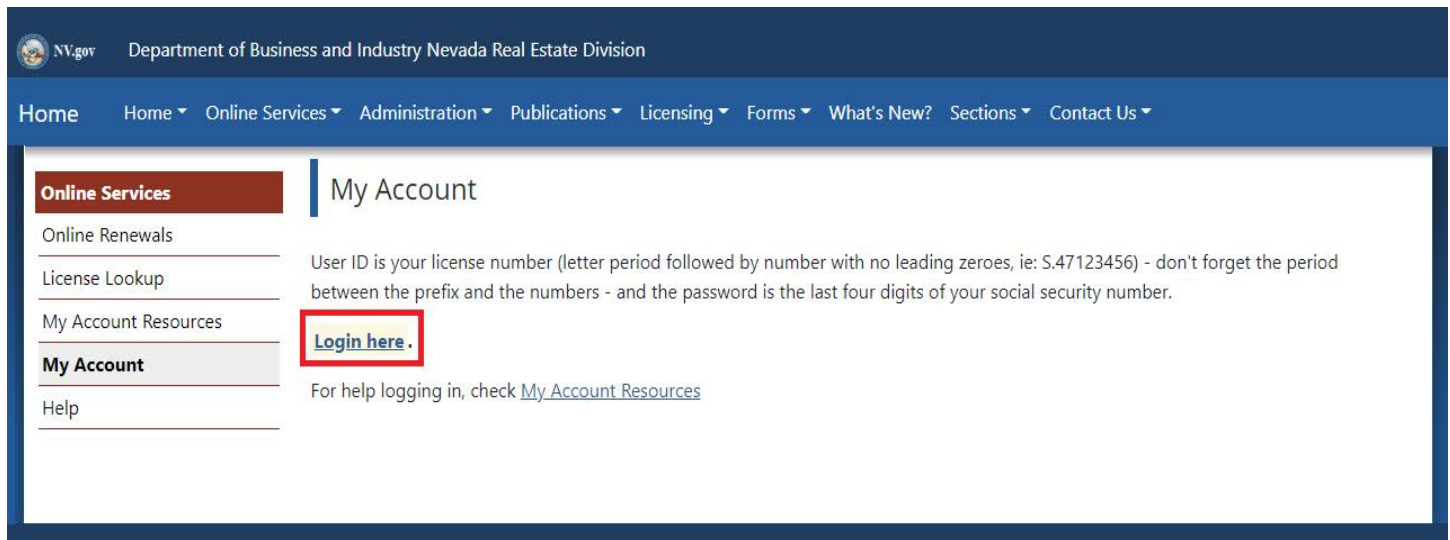
Consumers
[License Lookup](#)
[Licensing Requirements](#)
[Alternate Dispute Resolution](#)
[File a Complaint](#)

Education
[Initial License/Permit Requirements](#)
[Calendars and Providers](#)
[Provider Resources](#)
[Forms](#)

Online Services
[License Lookup](#)
[My Account](#)
[Online Renewals](#)
[My Account Resources](#)
[Google Translate of N](#)

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Step 3. From the My Account screen click **Login here**



The screenshot shows the 'My Account' page of the Nevada Real Estate Division. The page has a dark blue header with the NV.gov logo and the text 'Department of Business and Industry Nevada Real Estate Division'. Below the header is a navigation bar with links: Home, Home ▾, Online Services ▾, Administration ▾, Publications ▾, Licensing ▾, Forms ▾, What's New?, Sections ▾, and Contact Us ▾. On the left, there is a sidebar with a menu. The 'Online Services' section is highlighted in red, and the 'My Account' section is highlighted in gray. The 'My Account' section includes links for 'Online Renewals', 'License Lookup', 'My Account Resources', 'Help', and 'Login here'. The 'Login here' link is highlighted with a red box. The main content area has the heading 'My Account' and a paragraph explaining the User ID and password requirements. The 'Login here' link is also highlighted with a red box.

Online Services

- Online Renewals
- License Lookup
- My Account Resources

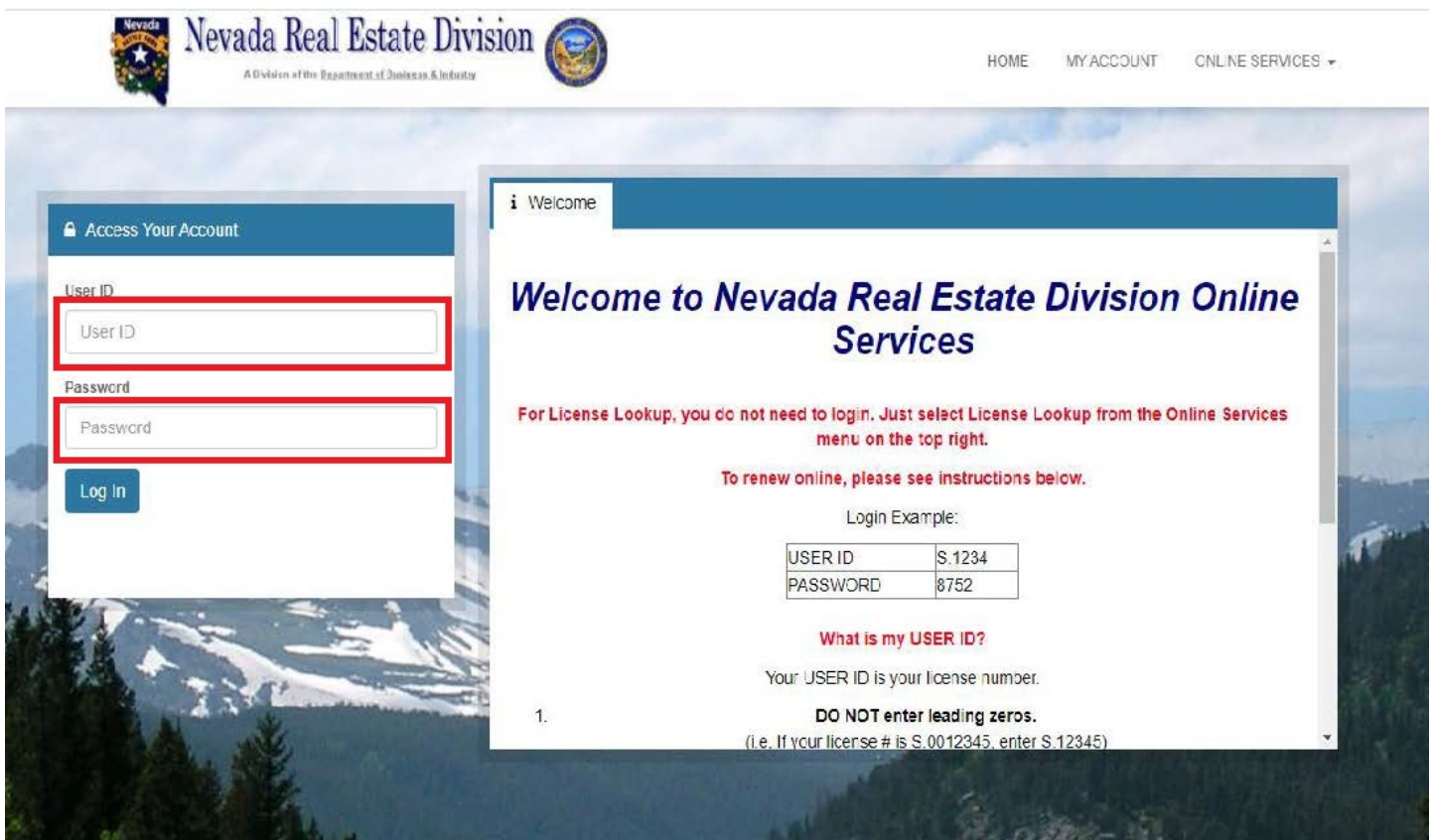
My Account

- Help
- Login here**

User ID is your license number (letter period followed by number with no leading zeroes, ie: S.47123456) - don't forget the period between the prefix and the numbers - and the password is the last four digits of your social security number.

For help logging in, check [My Account Resources](#)

Step 4. You will be navigated to the login screen where you must provide your user ID and password. Both will be issued to you ahead of time.



The screenshot shows the 'Welcome to Nevada Real Estate Division Online Services' page. The page has a white header with the Nevada Real Estate Division logo and the text 'A Division of the Department of Business & Industry'. The navigation bar includes links: HOME, MY ACCOUNT, and ONLINE SERVICES ▾. The main content area has a large blue banner with the text 'Welcome to Nevada Real Estate Division Online Services'. Below the banner, there is a section for 'Access Your Account' with a 'User ID' field and a 'Password' field, both highlighted with red boxes. A 'Log In' button is also present. To the right, there is a 'Welcome' message and a 'Login Example' table. The table shows the 'USER ID' as 'S.1234' and the 'PASSWORD' as '8752'. Below the table, there is a section titled 'What is my USER ID?' with instructions on how to enter the user ID. The instructions state: 'Your USER ID is your license number. DO NOT enter leading zeros. (i.e. If your license # is S.0012345, enter S.12345)'. The 'Access Your Account' section is highlighted with a red box.

Access Your Account

User ID

User ID

Password

Password

Log In

Welcome

Welcome to Nevada Real Estate Division Online Services

For License Lookup, you do not need to login. Just select License Lookup from the Online Services menu on the top right.

To renew online, please see instructions below.

Login Example:

USER ID	S.1234
PASSWORD	8752

What is my USER ID?

Your USER ID is your license number.

DO NOT enter leading zeros.
(i.e. If your license # is S.0012345, enter S.12345)

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Step 5. If this is your first time logging in, you will be prompted to answer three security questions for future use should you become locked out and/or need to reset your password. Click **Save**.

The screenshot shows the 'Change Security Questions' page of the Nevada Real Estate Division website. The header includes the Nevada Real Estate Division logo, the text 'A Division of the Department of Business & Industry', and navigation links for HOME, MY ACCOUNT (with a notification badge), and ONLINE SERVICES. The main heading is 'Change Security Questions'. Below it, the section is titled 'Security Questions'. A prompt states: 'You must answer 3 different security questions below.' There are three questions, each with a dropdown menu and a corresponding answer field:

- Question 1:** 'What is the middle name of your oldest grandchild?' with answer field 'Answer 1*'. The dropdown menu is open, showing a list of names.
- Question 2:** 'What is the middle name of your youngest brother or sister?' with answer field 'Answer 2*'. The dropdown menu is open, showing a list of names.
- Question 3:** 'What was the destination of your first airplane trip?' with answer field 'Answer 3*'. The dropdown menu is open, showing a list of destinations.

At the bottom, there are two buttons: 'Save' (highlighted with a red box) and 'Cancel'.

Once complete, you will be brought to the user account screen. Here you may view your Credential other information regarding your user account.

Step 6. Click the **Online Services** menu on the top right.

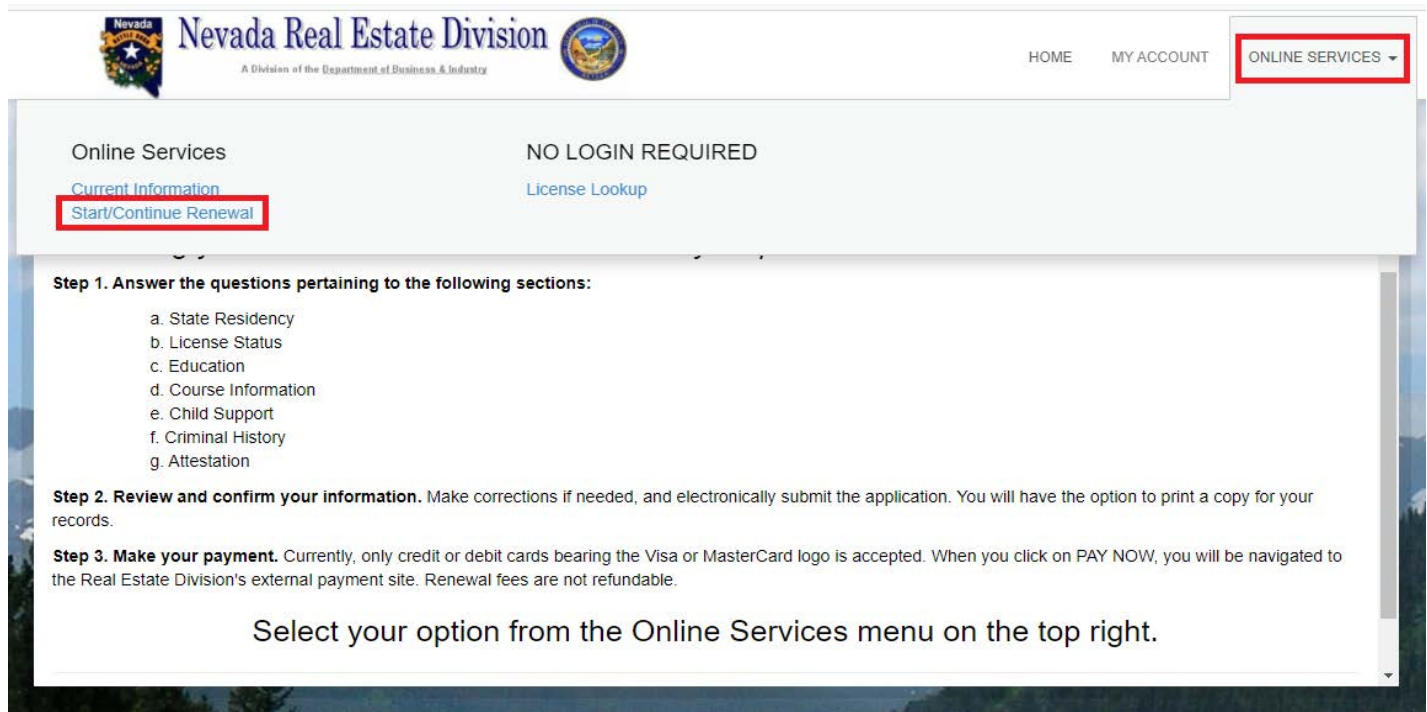
The screenshot shows the 'Renewing your license online' page of the Nevada Real Estate Division website. The header includes the Nevada Real Estate Division logo, the text 'A Division of the Department of Business & Industry', and navigation links for HOME, MY ACCOUNT, and ONLINE SERVICES (highlighted with a red box). The main heading is 'Renewing your license online consists of 3 easy steps:'. Below it, the steps are listed:

- Step 1. Answer the questions pertaining to the following sections:**
 - a. State Residency
 - b. License Status
 - c. Education
 - d. Course Information
 - e. Child Support
 - f. Criminal History
 - g. Attestation
- Step 2. Review and confirm your information.** Make corrections if needed, and electronically submit the application. You will have the option to print a copy for your records.
- Step 3. Make your payment.** Currently, only credit or debit cards bearing the Visa or MasterCard logo is accepted. When you click on PAY NOW, you will be navigated to the Real Estate Division's external payment site. Renewal fees are not refundable.

At the bottom, there is a text box that says: 'Select your option from the Online Services menu on the top right.'

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Step 7. After selecting **Online Services**, click **Start/Continue Renewal**



Nevada Real Estate Division
A Division of the Department of Business & Industry

HOME MY ACCOUNT **ONLINE SERVICES**

Online Services NO LOGIN REQUIRED

[Current Information](#) [License Lookup](#)

Start/Continue Renewal

Step 1. Answer the questions pertaining to the following sections:


- a. State Residency
- b. License Status
- c. Education
- d. Course Information
- e. Child Support
- f. Criminal History
- g. Attestation

Step 2. Review and confirm your information. Make corrections if needed, and electronically submit the application. You will have the option to print a copy for your records.

Step 3. Make your payment. Currently, only credit or debit cards bearing the Visa or MasterCard logo is accepted. When you click on PAY NOW, you will be navigated to the Real Estate Division's external payment site. Renewal fees are not refundable.

Select your option from the Online Services menu on the top right.

Step 8. Choose a course to renew from the Renew a License screen and click **Start**



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A Division of the Department of Business & Industry

HOME MY ACCOUNT ONLINE SERVICES

Renew a License

Renewal

Completed	License	Renewal Date Range	Note
Start	0/5 (0%)	CE-3214321-RE	10/01/2022 - 9/30/2024

Step 9. You will be required to answer any question marked with a red asterisk *. You may not move forward until all mandatory questions have been answered and documents have been uploaded. Once you have answered a required question click **Next** to proceed.

Please Note: You must include all instructors they would like approved to teach the course . Any instructor name omitted from the app will be withdrawn from the course. The sponsor will need to submit the Instructor Application form 635 and resumé for any instructor they wish to add that was not previously approved.

Nevada Real Estate Division Continuing Education Online Renewal Process

License For S.00000

Course Information

Fields marked with an asterisk * are required.

8. Upload all continuing education certificates.

Action	CourseDocument
No Records Found	

* Add Grid requires at least 1 Record

Step 10. From this screen, you may upload your CE Course Documents by clicking **Add**.

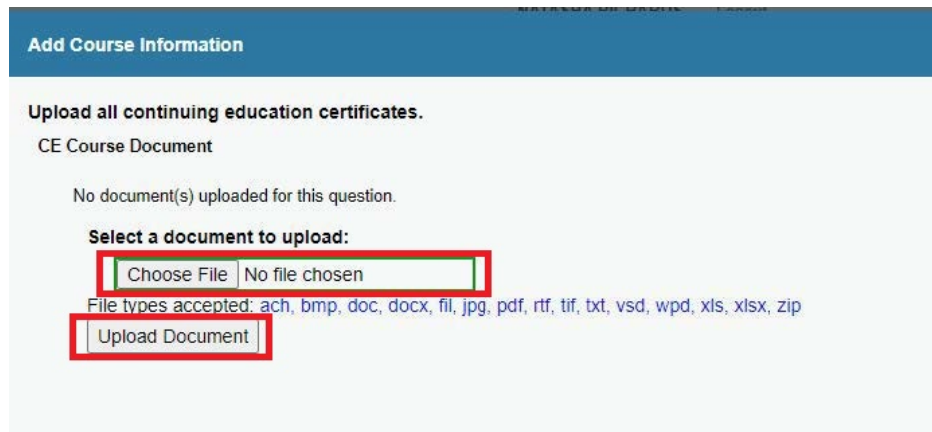
You are required to upload **ALL** other course materials you are familiar with from the original application checklist. This includes the following: ARELLO Certification or Distance Education Questionnaire, Course materials, handouts, refund/cancellation policy, exams, quizzes and answers, and all other applicable items submitted with your original course application.

Please note: If you answer yes to question ten, ALL changes to the course must be clearly marked or highlighted for Division Review. This will streamline the renewal process and enable the Division to reapprove your course faster. Should you fail to clearly mark or highlight course changes, approval may be delayed.

You may upload multiple documents to this section. PowerPoints must be converted to PDF prior to uploading.

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Step 11. Select **Choose File**, and then **Upload** once you are ready to proceed.



Add Course Information

Upload all continuing education certificates.

CE Course Document

No document(s) uploaded for this question.

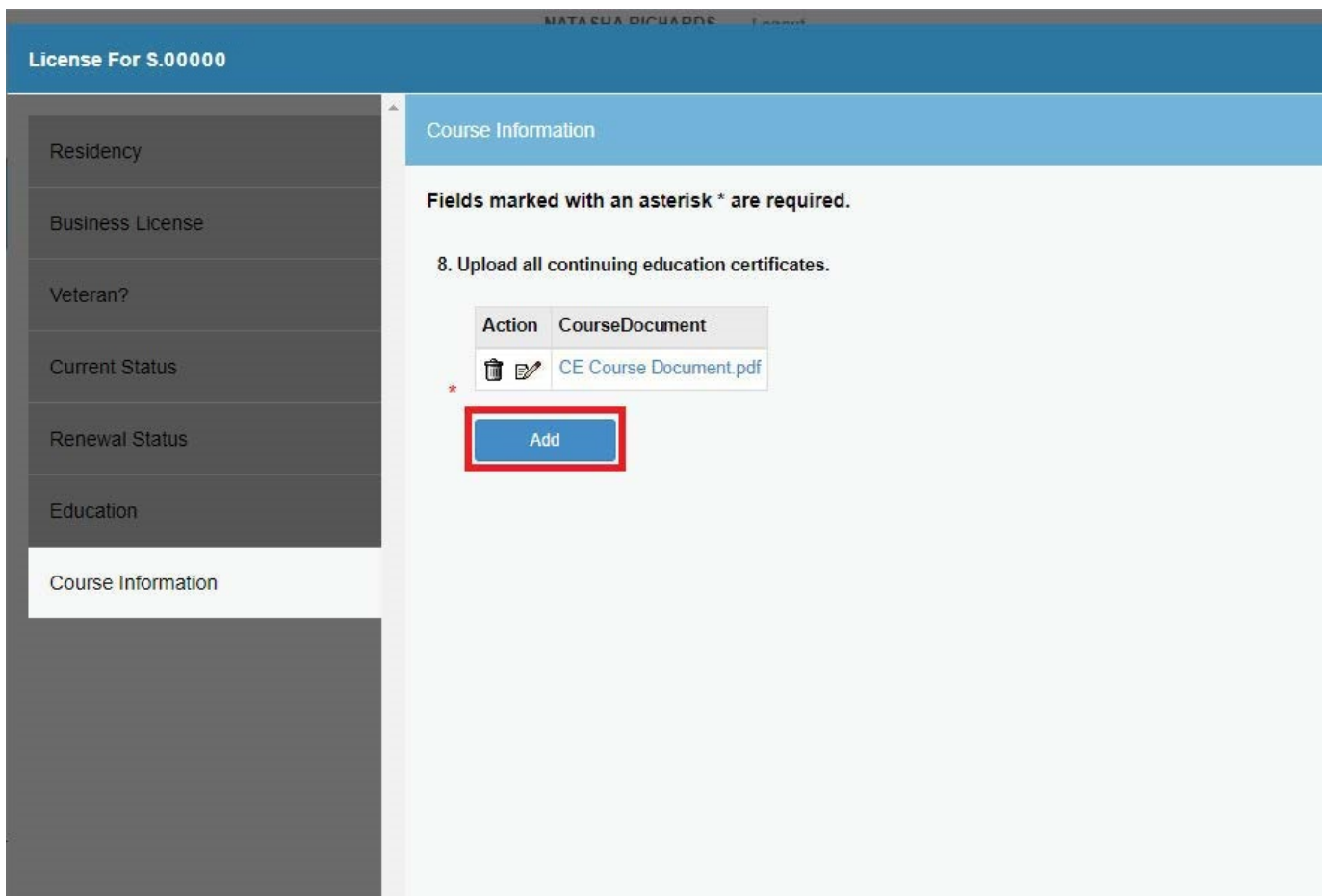
Select a document to upload:

Choose File No file chosen

File types accepted: ach, bmp, doc, docx, fil, jpg, pdf, rtf, tif, txt, vsd, wpd, xls, xlsx, zip

Upload Document

You may upload additional documents by selecting **Add**.





License For S.00000

Course Information

Fields marked with an asterisk * are required.

8. Upload all continuing education certificates.


Action	CourseDocument
 	CE Course Document.pdf

Add

Step 12. Once you have uploaded all of your CE Documents, click **Next** and answer any required questions

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Step 13. From the invoice page, you may pay your renewal by Visa or Mastercard only. Please note a 1.5 percent surcharge will be assessed. Once you have completed the payment process the course will no longer be available for editing or review.

**Nevada Real Estate Division**
A Division of the Department of Business & Industry

HOMEMY ACCOUNTONLINE SERVICES ▾

InvoicePay Invoice

The item was successfully added to the invoice
To renew an additional license, permit or certificate, click on a command in the left menu or click Pay Invoice to pay now.



DescriptionAmount

Renewal - CE.3214321-RE	
COURSE ACCREDITATION - RENEWAL	\$50.00
Convenience Fee - 1.5% Surcharge for Credit Cards	\$0.75
Subtotal:	\$50.75
Total:	\$50.75

Pay Invoice

Please Note: Clicking **Close and Save** at the bottom of any online application will save your place and return you to the Renew a License page.

PreviousAdd to Invoice

Close and Save

- By clicking **Continue**, you will pick up where you left off.
- By clicking **Restart**, you will clear **ALL** entries.
- **PowerPoint files cannot be uploaded** and must be converted and submitted as PDF.
- ***Please do not add more than four courses to the invoice at a time. It may result in an error and prevent you from completing the renewal process.***