

**STATE OF NEVADA**  
**DEPARTMENT OF BUSINESS AND INDUSTRY**  
**REAL ESTATE DIVISION**  
3300 W. Sahara Ave., Suite 350, Las Vegas, Nevada 89102  
(702) 486-4033 / [realest@red.nv.gov](mailto:realest@red.nv.gov) / <http://red.nv.gov/>

**REAL ESTATE BROKER LICENSE CHANGE**  
**For Real Estate BROKERS only**

**Instructions:**

1. Fees are listed below for each section. Payment options are check, money order, cashier's check (made payable to NRED), cash (exact change) and credit cards for in-person counter transactions.
2. Complete only the areas that apply to this change.
3. Current, original, licenses must accompany this form or be received by the division. Broker changes must be made within 10 days.
4. Incomplete paperwork will be returned to you for completion.
5. The "Location of Records" Form 512 must accompany this form when sections 2 or 3 are your change option.
6. Transactions over **three** licenses should be mailed to the Division.

License Number:

Date:

Name on License (Please Print):

Full Home Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

- 1. STATUS CHANGE:** Please check one box to indicate the new Broker status type and fee choice. All status changes must provide an approved financial. See broker check list Form 508.

- a. \$40**    ☐ Broker Salesperson license to a Broker license.
- b. \$20**    ☐ Corporate Broker to another Corporation, LLC, LLP, Partnership, or Sole Proprietor
- ☐ LLC or LLP Broker to another Corporation, LLC, LLP, Partnership, or Sole Proprietor
- ☐ Sole Proprietor Broker to another Corporation, LLC, LLP, or Partnership

- 2. \$20 COMPANY ADDRESS CHANGE:** The FULL address street, city, state, county, and postal code required. Attach a list of all Real Estate or Timeshare licenses, permits, and registrations affected by this change and apply the \$20 fee to each license. A list of licensees may be obtained from the division. (See instruction six above.)

Company Name:

Former Address:

City:

State:

Zip Code:

New Address:

City:

State:

Zip Code:

New Phone Number:

New Fax Number:

New Email:

Mailing Address (if applicable):

City:

State:

Zip Code:

**Division Use Only:**

Number of licenses changed:

Receipt #:

Date:

Initials:

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3. **\$20 CHANGE OF COMPANY NAME:** Submit a copy of the documents filed with the Nevada Secretary of State and/or County if you registered as a Domestic Corporation, Limited Liability Company, Partnership, or sole proprietor with a DBA.

**OLD COMPANY NAME** (and dba, if applicable):

**NEW COMPANY NAME** (and dba, if applicable):

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4. **\$20 PERSONAL NAME CHANGE:** Submit the original license and a copy of the marriage certificate, divorce decree page with new name, or other legal document. (Driver license, passport, social security cards, and green cards are not accepted.)

Full, legal, new name as you would like it to appear on your license (please print):

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5. **REQUIRED FOR ALL LICENSEES:**

- a. Have you had any disciplinary sanctions imposed by any real estate regulatory agency or commission since the last renewal of your real estate license?

☐ YES ☐ NO

- b. Have you been convicted of, or entered a plea of guilty, guilty but mentally ill or nolo contendere to a misdemeanor, gross misdemeanor, or felony since the last renewal of your real estate license?

☐ YES ☐ NO

If you answered <b>YES</b> , you are <b>REQUIRED</b> to attach a written explanation <u>and</u> the final court issued disposition document OR a brief written explanation of the discipline imposed by any real estate regulatory agency or commission on an attached sheet.
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6. **APPLICANT SIGNATURE:**

I, (print name) \_\_\_\_\_ by signing below, under the penalty of perjury,  
affirm that the information provided herein is honest and trustworthy. I pledge to comply with the NRS and  
NAC 645 statutes and regulations that govern the Nevada Real Estate license in the State of Nevada.

Signature Required:

Date:

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**REPORT OF EXISTENCE OF NEVADA BUSINESS LICENSE**  
**Pursuant to NRS 645**

**All applicants MUST complete this section. Please select ONE option.**

- ☐ I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.
- My Nevada business license number is:
- ☐ I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.
- ☐ I do NOT have a Nevada business license number.

The Real Estate Division is not the arbiter of determining whether the applicant needs a business license. Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/>.