

For Division use only:

Date request received: _____ Received by: _____

Date request completed: _____ Completed by: _____

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE DIVISION
OFFICE OF THE OMBUDSMAN FOR COMMON-INTEREST COMMUNITIES AND
CONDOMINIUM HOTELS**

3300 West Sahara Avenue, Suite 350 Las Vegas, NV 89102
(702) 486-4480 * Toll free: (877) 829-9907 * Fax: (702) 486-4520
E-mail: CICOmbudsman@red.nv.gov <http://www.red.nv.gov>

**REQUEST FOR RECORD OF COMPLAINTS:
COMMUNITY MANAGER / RESERVE STUDY SPECIALIST**

Requestor Information:

Name: _____

Address: _____

Phone No. _____ **E-Mail:** _____

Fax No. _____ **Other:** _____

Reason for request: _____

Requestor License No. (If applicable): _____

Subject of Request - Community Manager/Reserve Study Specialist Information
(Please submit one form per licensee.)

Name: _____ **License No.** _____

Name of Company: _____

The information provided will not go beyond the scope of NRS 116A.260. If you require information beyond that scope (see NAC 116.500 & NAC 116A.510), you will be required to obtain a court order.

The Division may take up to five (5) working days to complete this request. If you have not received a response within five days, please contact the Ombudsman's office at 702-486-4480.

I have read and understand the foregoing information regarding my request.

Signature of Requestor

Date