



DEPARTMENT OF BUSINESS AND INDUSTRY  
**REAL ESTATE DIVISION**  
www.red.nv.gov

**NOTICE & AGENDA OF PUBLIC MEETING**  
OF THE  
NEVADA COMMISSION OF APPRAISERS OF REAL ESTATE

**JANUARY 23-25, 2018**

The Nevada Commission of Appraisers of Real Estate will conduct a meeting beginning **TUESDAY, JANUARY 23, 2018 beginning at 9:00 AM and each day thereafter at 9:00 AM through THURSDAY, JANUARY 25, 2018 or until the Commission concludes its business** at the following location:

**NEVADA STATE BUSINESS CENTER  
DEPARTMENT OF BUSINESS AND INDUSTRY  
3300 WEST SAHARA AVENUE  
NEVADA ROOM, SUITE 400  
LAS VEGAS, NV. 89102**

**VIDEO CONFERENCE:  
DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INSURANCE  
1818 E. COLLEGE PARKWAY  
1ST FLOOR HEARING ROOM  
CARSON CITY, NV. 89706**

**STACKED AGENDA:** Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda by the discretion of the President. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Commission are solely responsible to see that they are present when their business is conducted. Public Comment may be limited to three minutes per person at the discretion of the President. The Commission may only take action on those items denoted as potential action items.

**NOTICE:** Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the Commission may refuse to consider public comment (NRS 233B.126).

**NOTICE:** Credits for continuing education will be granted if the Commission meeting lasts at least 2 hours. Credits granted cannot exceed 6 hours within a licensing period pursuant to NAC 645C.355.

**NOTICE:** Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call Teralyn Thompson at (702) 486-4036, prior to the meeting so arrangements may be conveniently made.

1) **COMMISSION/DIVISION BUSINESS:**

- A) Introduction of Commissioners in attendance.
- B) Introduction of Division staff in attendance.

2) **PUBLIC COMMENT:**

Members of the public are encouraged to address the Commission regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the Commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should submit ten (10) copies to the Commission Coordinator. ***PUBLIC COMMENT MAY BE LIMITED TO THREE MINUTES PER PERSON AT THE DISCRETION OF THE CHAIRPERSON.***

3) **ADVISORY REVIEW COMMITTEE INFORMAL CONFERENCE  
RECOMMENDATIONS FOR POSSIBLE ACTION:**

- 1. NRED v. **KEVIN LEE**, for possible action  
Case No. 2016-3294, AP.17.013.S  
License No. A.0001849-CG (Active)
- 2. NRED v. **ROBERT STEFFAN**, for possible action  
Case Nos. 2017-821, AP17.019.S  
License No. A.0006198-CR (Active)

4) **FOR POSSIBLE ACTION: DISCUSSION AND DECISION REGARDING RESPONDENT'S  
PETITION FOR RECONSIDERATION PURSUANT TO NAC 645C.505**

- 1. NRED v. **KRISTINA A. BIENEK**, for possible action  
Case No. AP15.051.S, 2016-2952  
License No. A.0005276-CR (Active)

5) **DISCIPLINARY ACTION: HEARINGS AND POSSIBLE ACTION BY THE  
COMMISSION**

- 1. NRED v. **CHERYLANN BRYANT**, for possible action  
Case No. AP15.049.S, 2015-1775  
License No. A.0006810-CG (Active)

6) **FOR POSSIBLE ACTION: LICENSE DENIAL APPEAL FOR DECISION**

- 1. **Mark W. Collingbourne**, for possible action  
FILE No. S-APR-LDA-18-004

*Note: Pursuant to NRS 241.030(1), The Nevada Real Estate Commission may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.*

- 1) Discussion in closed session.
- 2) Discussion and possible action in open session.

7) **COMMISSION/DIVISION BUSINESS:**

- A) Discussion regarding the Administrator's report on personnel and Division updates.
- B) Discussion regarding the discipline report.
- C) Discussion regarding Appraisal Officer's report on compliance case load.
- D) Discussion regarding Customary and Reasonable Fees in regard to the Dodd-Frank act.
- E) For possible action: Discussion and possible action to approve the minutes of the September 26, 2017 meeting.

F) For possible action: Discussion and possible action to review the 2018-2019 edition of the Uniform Standards of Professional Appraisal Practice (USPAP) published by The Appraisal Foundation for its suitability in this State pursuant to NAC 645C.400.

8) **FOR POSSIBLE ACTION: DISCUSSION AND DECISION ON DATE, TIME, PLACE, AND AGENDA ITEMS FOR UPCOMING MEETING(S).**

9) **PUBLIC COMMENT**

Members of the public are encouraged to address the Commission regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the Commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should submit ten (10) copies to the Commission Coordinator. ***PUBLIC COMMENT MAY BE LIMITED TO THREE MINUTES PER PERSON AT THE DISCRETION OF THE CHAIRPERSON.***

10) **FOR POSSIBLE ACTION: ADJOURNMENT**

**THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:**

Carson City Assessor  
201 N. Carson Street, Suite 6  
Carson City, NV 89701

Churchill County Assessor  
155 N. Taylor Street, Suite 200  
Fallon, NV 89406

Clark County Assessor  
500 S. Grand Central Pkwy  
Second Floor  
Las Vegas, NV 89106

Douglas County Assessor  
1616 8<sup>th</sup> Street  
P.O. Box 218  
Minden, NV 89423

Elko County Treasurer  
571 Idaho St. Ste 101  
Elko, NV 89801

Humboldt County Assessor  
50 W. Fifth Street  
Winnemucca, NV 89445

Lander County Assessor  
315 S. Humboldt  
Battle Mountain, NV 89820

Lyon County Assessor  
Lyon County Courthouse  
P.O. Box 460  
Yerington, NV 89447

Mineral County Assessor  
1<sup>st</sup> & A Street  
P.O. Box 400  
Hawthorne, NV 89515

Nevada Association of Realtors  
760 Margrave Drive, Suite 200  
Reno, NV 89510

Nevada Real Estate Division  
3300 W. Sahara Avenue  
Las Vegas, NV 89102

Nevada Public Notice Website  
<https://notice.nv.gov/>

NDOT-Right of Way Division  
123 E. Washington Avenue  
Las Vegas, NV 89301

NDOT - Chief ROW Agent  
Capitol Complex  
Carson City, NV 89710

Nye County Assessor  
Nye County Courthouse  
P.O. Box 271  
Tonopah, NV 89049

Pershing County Assessor  
400 Main Street  
P.O. Box 89  
Lovelock, NV 89419

Reno-Carson-Tahoe-Appraisal Institute  
P.O. Box 711  
Reno, NV 89505

Washoe County Assessor  
1001 E. 9<sup>th</sup> Street, P.O. Box 11130  
Reno, NV 89520

White Pine County Assessor  
297 11<sup>th</sup> Street East  
Ely, NV 89301

State of Nevada  
Dept. of Business & Industry  
State Real Estate Division  
INTERNET PAGE:

[http://red.nv.gov/Content/Meetings/Real\\_Estate\\_Calendar](http://red.nv.gov/Content/Meetings/Real_Estate_Calendar)

CONTACT FOR SUPPORTING MATERIALS  
FOR LISTED AGENDA ITEMS:

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Administration Section Manager  
Nevada Real Estate Division  
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Las Vegas, Nevada 89102  
Phone: 702-486-4036  
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