



DEPARTMENT OF BUSINESS AND INDUSTRY  
**REAL ESTATE DIVISION**  
www.red.nv.gov

**NOTICE & AGENDA OF PUBLIC CONFERENCE**  
OF THE  
NEVADA COMMISSION OF APPRAISERS OF REAL ESTATE  
**APPRAISAL ADVISORY REVIEW COMMITTEE**  
**OCTOBER 17, 2023 @ 9:00 A.M.**

The Nevada Commission of Appraisers of Real Estate **Appraisal Advisory Review Committee** will conduct an informal conference virtually on **OCTOBER 17, 2023 @ 9:00 A.M.** **Members of the public can listen to the meeting and participate during the agenda items designated for public comment by telephone or video.**

**DIAL-IN NUMBER: 1-844-621-3956 or Webex.com**

**1-844-621-3956 ACCESS CODE/MEETING NUMBER: 2493 718 4054##**  
**WEBEX.COM MEETING NUMBER: 2493 718 4054 PASSWORD: cjE5mkYtX74**

**Continuing Education Credits Cannot Be Earned For Attending This Meeting**

**CONFIDENTIAL:** This meeting concerns confidential investigative matters, which will be discussed in executive (closed) session. All recommendations will be voted on in the open session, which will be a part of the meeting.

**STACKED AGENDA:** Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda by the discretion of the Chair. Items may also be combined for consideration or pulled or removed from the agenda at any time. Persons who have business before the Advisory Review Committee are solely responsible to see that they are present when their business is conducted. Public Comment may be limited to three minutes per person at the discretion of the Chairman. The Advisory Review Committee may only take action on those items denoted as possible action items. Pursuant to NRS 241.030 the Committee may conduct a closed meeting to consider the character, allegations of misconduct, professional competence, or physical and mental health of a person.

Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment (NRS 233B.126).

Please be aware that after the quasi-judicial board or advisory review committee has rendered a decision in the contested case and assuming this happens before adjournment, then you may advise the board,

commission, or advisory review committee that it may entertain public comment on the proceeding at that time.

## 1. **INTRODUCTIONS**

- A) Call to order, introduction of committee members in attendance, and establish quorum.
- B) Introduction of Division staff.

## 2. **PUBLIC COMMENT**

Members of the public are encouraged to address the Advisory Review Committee regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should email the commission coordinator. ***Public comment may be limited to three minutes per person at the discretion of the chairperson.***

## 3. **ADVISORY REVIEW CASES FOR POSSIBLE ACTION**

### A) **TABITHA M. STEPHENS**, Case No. 2021-268 AP21.033.S, for possible action

#### I. Open Session Agenda for Possible Action:

Motion will be made to move into closed session.

#### II. Closed Session Agenda for Possible Action:

NOTE: Pursuant to NRS 241.030(1), the Advisory Review Committee may conduct a closed meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person. Minutes and records produced in a closed meeting are not subject to public inspection. Committee members are requested to avoid any conduct inconsistent with this admonishment. Unless a decision is made to resolve the allegations, which are the subject of this conference, Committee members are requested to maintain the confidentiality of these proceedings.

- Examinations and discussion of confidential investigative material including interview respondent, investigator and witnesses.

#### III. Resume Open Session Agenda for Possible Action:

Committee deliberates, makes motions and votes on resolution of all allegations involving possible violations of Chapter 645C or NRS and NAC or USPAP.

### B) **BRADLEY W. CORN**, Case No. 2021-512 AP21.038.N, for possible action

#### I. Open Session Agenda for Possible Action:

Motion will be made to move into closed session.

#### II. Closed Session Agenda for Possible Action:

NOTE: Pursuant to NRS 241.030(1), the Advisory Review Committee may conduct a closed meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person. Minutes and records produced in a closed meeting are not subject to public inspection. Committee members are requested to avoid any conduct inconsistent with this admonishment. Unless a decision is made to resolve the allegations, which are the subject of this conference, Committee members are requested to maintain the confidentiality of these proceedings.

- Examinations and discussion of confidential investigative material including interview respondent, investigator and witnesses.

#### III. Resume Open Session Agenda for Possible Action:

Committee deliberates, makes motions and votes on resolution of all allegations involving possible violations of Chapter 645C or NRS and NAC or USPAP.

4. **PUBLIC COMMENT**

Members of the public are encouraged to address the Advisory Review Committee regarding any matter. However, no action may be taken on a matter. No comments may be made regarding a matter that is or may be the subject of a formal complaint before the commission. Comment may not be limited based on viewpoint. Persons who desire to submit written testimony should email the commission coordinator. *Public comment may be limited to three minutes per person at the discretion of the chairperson.*

5. **ADJOURNMENT FOR POSSIBLE ACTION**

**THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9:00 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:**

Carson City Assessor  
201 N. Carson Street, Suite 6  
Carson City, NV 89701

Churchill County Assessor  
155 N. Taylor Street, Suite 200  
Fallon, NV 89406

Clark County Assessor  
500 S. Grand Central Pkwy  
Second Floor  
Las Vegas, NV 89106

Douglas County Assessor  
1616 8<sup>th</sup> Street  
P.O. Box 218  
Minden, NV 89423

Elko County Treasurer  
571 Idaho St. Ste. 101  
Elko, NV 89801

Humboldt County Assessor  
50 W. Fifth Street  
Winnemucca, NV 89445

Lander County Assessor  
315 S. Humboldt  
Battle Mountain, NV 89820

Lyon County Assessor  
Lyon County Courthouse  
P.O. Box 460  
Yerington, NV 89447

Mineral County Assessor  
1<sup>st</sup> & A Street  
P.O. Box 400  
Hawthorne, NV 89515

Nevada State Business Center  
3300 W. Sahara Avenue  
2<sup>nd</sup> Floor Lobby  
Las Vegas, NV 89102

NDOT-Right of Way Division  
123 E. Washington Avenue  
Las Vegas, NV 89301

NDOT - Chief ROW Agent  
Capitol Complex  
Carson City, NV 89710

Nye County Assessor  
Nye County Courthouse  
P.O. Box 271  
Tonopah, NV 89049

Pershing County Assessor  
400 Main Street  
P.O. Box 89  
Lovelock, NV 89419

Reno-Carson-Tahoe-Appraisal Institute  
P.O. Box 711  
Reno, NV 89505

Washoe County Assessor  
1001 E. 9<sup>th</sup> Street, P.O. Box 11130  
Reno, NV 89520

White Pine County Assessor  
297 Nevada Northern Rail Way, Suite 3  
Ely, NV 89301

Nevada Real Estate Division Website:  
<http://www.red.nv.gov>

**CONTACT FOR SUPPORTING MATERIALS  
FOR LISTED AGENDA ITEMS:**

Kelly Valadez  
Commission Coordinator  
Nevada Real Estate Division  
3300 W. Sahara Avenue, Suite 350  
Las Vegas, Nevada 89102  
Phone: 702-486-4606  
Email: [kvaladez@red.nv.gov](mailto:kvaladez@red.nv.gov)