- 5. On March 3, 2023, the Association requested RESPONDENT'S resignation and noticed her termination date as March 31, 2023. *CICC 039*.
- 6. As relevant to this Complaint, the Association terminated RESPONDENT because she failed to prepare and/or produce financial audits after multiple requests from the Association's homeowners and Board. CICC 039.
- 7. As relevant to this Complaint, the Association terminated RESPONDENT because she failed to respond to the Division. *CICC 039*.
- 8. As of April 20, 2023, the RESPONDENT failed to produce the following outstanding documents requested by the Division and the Association's Board:
 - Minutes of all Board meetings conducted since January 2019, to include the agenda;
 - All month to month and year to date financial statements beginning January 2019
 to August 2022;
 - c. Budgets, projected and actual, for years 2019, 2020, 2021, and 2022;
 - d. Reserve studies, current and previous, five-year study;
 - e. Yearly audits for 2019, 2020, and 2021 that were completed by an independent Certified Public Accountant;
 - f. Records of property insurance showing coverage amounts and cost for all years 2012 through the current policy in effect as of March 23, 2023;
 - g. Election records to include the dates that current Directors, and Executive Board members, were voted into office, or date when they were assigned to fill a vacancy and length of time serving before next election via copies of the annual and regular board meetings; and,
 - h. If available, a copy of the Division's Annual registration Form 562 that has been recorded with the State for years 2019, 2020, 2021, and 2022.

VIOLATIONS OF LAW ALLEGED IN THE COMPLAINT

1. RESPONDENT violated NRS 116A.630(9) for failing to make the financial records of an Association available to the Division.

- 2. RESPONDENT violated NRS 116A.630(10) for failing to cooperate with the Division to resolve complaints filed against her for not producing documents.
- 3. RESPONDENT violated NRS 116A.630(11) for failing, as the custodian of records, to make financial records available to homeowners upon repeated written requests for such.
- 4. RESPONDENT violated NAC 116A.355(2)(f) when she failed to cooperate with the Division's requests for a response and/or production of documents.
- 5. RESPONDENT violated NRS 116A.640(2)(a) for impeding the Division's investigation by failing to comply with requests to provide documents.

PROPOSED SETTLEMENT AGREEMENT

In an effort to avoid the time and expense of litigating these issues before the Commission, the parties desire to compromise and settle the Division's findings of violations of law in Case No. 2023-190 upon the following terms and conditions:

- 1. Since the Division's filing of its Complaint, the RESPONDENT has provided the outstanding Request Documents except for the audits. Therefore, RESPONDENT shall, no later than the June 13, 2023 Commission Hearings, provide to the Division and the Succeeding Management Company: Item #e. Yearly audits for 2019, 2020, and 2021 that were completed by an independent Certified Public Accountant.
- 2. RESPONDENT shall satisfy her license deficiency and ensure her license is in "active" status prior to the June 13, 2023 Commission Hearings, otherwise, RESPONDENT shall not reapply until all terms of this Stipulation are satisfied, with such reapplication subject to appearance before the Commission for approval prior to obtaining active licensure.
- 3. RESPONDENT shall pay the Division a total of \$3,148.75 ("Amount Due"), consisting of a Division imposed fine in the amount of \$1,000, and the Division's incurred costs in the amount of \$518.75, and the Attorney's pre-hearing fees in the amount of \$1,630, within 60 days of the date of the Order approving this Stipulation and Order.
- i. The Amount Due shall be payable to the Division, with \$1,000 paid upfront, and the remainder paid over 12 months at a monthly payment amount of \$180:

Month 1: \$180

1	Month 2:	\$180
2	Month 3:	\$180
3	Month 4:	\$180
4	Month 5:	\$180
5	Month 6:	\$180
6	Month 7:	\$180
7	Month 8:	\$180
8	Month 9:	\$180
9	Month 10:	\$180
10	Month 11:	\$180
11	Month 12:	\$168.75

At any time, RESPONDENT may elect to pay the amount due in full and/or may make monthly payments towards any monthly payment due, so long as the monthly amount due is satisfied in full on the quarterly due date, with no prepayment penalty, no interest.

- 4. RESPONDENT shall also complete the M-100, The Essentials of Community Association Management course, a multi-day course that covers numerous elements of Community Association Management, to be completed within one (1) year from the date of the Order approving this Stipulation, with proof of completion supplied. Said education shall not count towards those necessary for RESPONDENT'S license renewal.
- 5. RESPONDENT and the Division agree that by entering into this Stipulation, the Division does not concede any defense or mitigation, the RESPONDENT may assert and that once this Stipulation is approved and fully performed, the Division will close its file in this matter.
- 6. RESPONDENT agree and understand that by entering into this Stipulation, she is waiving her right to a hearing at which she may present evidence in her defense, her right to a written decision on the merits of the complaint, her rights to reconsideration and/or rehearing, appeal and/or judicial review, and all other rights which may be accorded by the Nevada Administrative Procedure Act, the Nevada Common-Interest Communities and Condominium Hotels statutes and accompanying regulations, and the federal and state Constitutions. The RESPONDENT understands that this Agreement and other

documentation may be subject to public records laws. The Commission members who review this matter for approval of this Stipulation may be the same members who ultimately hear, consider, and decide the Complaint if this Stipulation is either not approved by the Commission or is not timely performed by the RESPONDENT. The RESPONDENT fully understands that she has the right to be represented by legal counsel in this matter at her own expense.

- 7. FEES and COSTS: Each party shall bear their own attorney's fees and costs.
- 8. APPROVAL OF STIPULATION. Once executed, this Stipulation will be filed with the Commission and will be placed on the agenda for approval at its next public meeting. The Division will recommend to the Commission approval of the Stipulation. RESPONDENT agrees that the Commission may approve, reject, or suggest amendments to this Stipulation that must be accepted or rejected by RESPONDENT before any amendment is effective.
- 9. WITHDRAWAL OF STIPULATION. If the Commission rejects this Stipulation or suggests amendments unacceptable to the RESPONDENT, she may withdraw from this Stipulation, and the Division may pursue its Complaint before the Commission. This Stipulation then shall become null and void and unenforceable in any manner against either party.
- 10. RELEASE. In consideration of the execution of this Stipulation, RESPONDENT for herself, her heirs, executors, administrators, successors, and assigns, hereby releases, remises, and forever discharges the State of Nevada, the Department of Business and Industry, and the Division, and each of their respective members, agents, employees, and counsel in their individual and representative capacities, from any and all manner of actions, causes of action, suits, debts, judgments, executions, claims, and demands whatsoever, known and unknown, in law or equity, that RESPONDENT ever had, now has, may have, or claim to have against any or all of the persons or entities named in this section, arising out of or by reason of the Division's investigation of this action, this disciplinary action, and all matters related thereto.
- 11. INDEMNIFICATION. RESPONDENT hereby agrees to indemnify and hold harmless the State of Nevada, the Department of Business and Industry, Petitioner, the Division, and each of their respective members, agents, employees, and counsel, in their individual and representative capacities, against any and all claims, suits, and actions brought against said persons and/or entities by reason of the

1 BEFORE THE COMMISSION FOR COMMON-INTEREST COMMUNITIES AND CONDOMINIUM HOTELS 2 STATE OF NEVADA 3 SHARATH CHANDRA, Administrator, REAL ESTATE DIVISION, DEPARTMENT OF Case No. 2023-190 4 **BUSINESS & INDUSTRY, STATE OF** NEVADA, 5 ORDER FOR SETTLEMENT OF Petitioner, **DISCIPLINARY ACTION** 6 7 YVONNE A. CULLIVER, 8 (CAM.0007452), 9 Respondent. 10 11 IT IS ORDERED that the foregoing Stipulation and Order for Settlement of Disciplinary Action 12 is approved in full. 13 DATED: June _____, 2023. 14 15 COMMISSION FOR COMMON-INTEREST COMMUNITIES AND CONDOMINIUM HOTELS. 16 DEPARTMENT OF BUSINESS AND INDUSTRY, STATE OF NEVADA 17 18 By: 19 Michael Burke, Chairman 20 Submitted on June , 2023 by: 21 22 AARON D. FORD Attorney General 23 By: 24 CHRISTAL P. KEEGAN (Bar No. 12725) Deputy Attorney General 25 5420 Kietzke Lane, Suite 202 26 Reno, Nevada 89511 (775) 687-2141 (phone) 27 ckeegan@ag.nv.gov 28 Attorney for Real Estate Division