

DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION

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Live & Hybrid Instruction in Real Estate Education

Student Duties for Classroom & Livestreaming Courses

In accordance with the provisions of NAC 645.4438, to receive a certificate of completion and credit, a licensee must direct their attention to the instruction being provided and refrain from engaging in activities:

1. Unrelated to the instruction.
2. Which are distracting to other students or the instructor.
3. Which otherwise disrupt the orderly conduct of a class.

In addition to the requirements above, licensees attending a course via livestreaming for credit:

1. Are encouraged to review the education provider's terms and conditions prior to registering for a course and to follow these rules to ensure they are not denied credit.
2. **Must always display their cameras while the class is in session**, excluding breaks predetermined by the timed outline.
3. Must participate and respond when asked to by the instructor.
4. Are expected to conduct themselves as they would in an in-person classroom setting.
5. Must be appropriately dressed for a classroom setting and refrain from engaging in any activity that would be distracting to the instructor or their fellow attendees (i.e., using electronic devices unrelated to the instruction being provided, driving/riding in a vehicle, cooking, cleaning, etc.).

Instructor Duties for Classroom & Livestreaming Courses

In accordance with the provisions of NAC 645.428, an instructor shall ensure that class sessions are commenced in a timely manner for the full amount of time approved. Additionally, an instructor shall ensure that each course is taught according to the approved course plan and instructor guide.

An instructor shall conduct classes in a manner that demonstrates the ability to:

1. Conduct himself or herself in a professional and courteous manner,
2. Present instruction in a thorough, accurate, logical, orderly and understandable manner, to utilize illustrative examples as appropriate and to respond appropriately to questions from students;
3. Effectively utilize varied instructional techniques in addition to lectures, including, without limitation, class discussion, role-playing and other techniques;
4. Utilize varied instructional aids effectively to enhance learning;
5. Maintain an appropriate learning environment and effective control of a class; and
6. Interact with adult students in a positive manner that:
 - a. Encourages students to learn;
 - b. Demonstrates an understanding of varied student backgrounds;
 - c. Avoids offending the sensibilities of students; and

- d. Avoids personal criticism of any other person, agency or organization.

An instructor of an approved livestreaming course must:

1. Determine how to effectively monitor active participation and engagement throughout.
2. Ensure their technology is functioning properly prior to scheduled beginning of class.
3. Maintain effective control of the course and consider implementing the use of breakout rooms to address adverse or distracting student behavior.

An instructor of a *hybrid* course (i.e., a course that contains both licensees attending physically in-person as well as licensees attending via a livestreaming platform simultaneously) must additionally:

1. Utilize at least one assistant to monitor students attending through the livestreaming platform.
2. Consider imposing reasonable and necessary limits on the total number of licensees who may register for and attend such a course to ensure effective control is maintained.
3. Ensure class discussions and questions posed are heard by both attendees in person and through livestreaming.

Additionally, education providers looking to offer their classroom courses through livestreaming must continue to complete the form 730 (available at <http://red.nv.gov/uploadedFiles/rednvgov/Content/Forms/730.pdf>), submit it to realest@red.nv.gov, and receive written approval from the Division beforehand.