

DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION

realest@red.nv.gov <https://red.nv.gov>

Common-Interest Community Management Live and Hybrid Instruction

Student Duties for Classroom & Livestreaming Courses

When attending a course via livestream for credit, in accordance with the provisions of NRS 116A.410, a licensee must direct their attention to the instruction being provided and refrain from engaging in activities:

1. Unrelated to the instruction.
2. Which are distracting to other students or the instructor.
3. Which may otherwise disrupt the orderly conduct of a class.

In addition to the requirements above, licensees attending a course via livestreaming for credit:

1. **Must always display their cameras while the class is in session**, excluding breaks predetermined by the timed outline.
2. Must participate and respond when asked to by the instructor.
3. Are expected to conduct themselves as they would in an in-person classroom setting.
4. Must be appropriately dressed for a classroom setting and refrain from engaging in any activity that would be distracting to the instructor or their fellow attendees (i.e., using electronic devices unrelated to the instruction being provided, driving/riding in a vehicle, cooking, cleaning, etc.).
5. Are encouraged to review the education provider's terms and conditions prior to registering for a course and to follow these rules to ensure they are not denied credit.

Instructor Duties for Classroom & Livestreaming Courses

In accordance with the provisions of NAC 116A.275, an instructor shall ensure that class sessions are commenced in a timely manner for the full amount of time approved. In addition, an instructor shall ensure that each course is taught according to the approved course plan and instructor guide that was approved by the Commission.

The instructor must also demonstrate the following basic teaching skills:

1. The ability to present instruction in a thorough, accurate, logical, orderly and understandable manner, to utilize illustrative examples as appropriate and to respond appropriately to questions from students;
2. The ability to utilize effectively varied instructional techniques in addition to lectures, including, without limitation, class discussion, role-playing and other techniques;
3. The ability to utilize varied instructional aids effectively to enhance learning;

4. The ability to maintain an appropriate learning environment and effective control of a class;
5. The ability to interact with adult students in a positive manner that:
 - a. Encourages students to learn;
 - b. Demonstrates an understanding of varied student backgrounds
 - c. Avoids offending the sensibilities of students;
 - d. Avoids personal criticism of any other person, agency or organization.

An instructor of an approved livestreaming course must:

1. Determine how to effectively monitor active participation and engagement throughout.
2. Ensure their technology is functioning properly prior to scheduled beginning of class.
3. Maintain effective control of the course and consider implementing the use of breakout rooms to address adverse or distracting student behavior.

An instructor of a hybrid course (i.e., a course that contains both licensees attending physically in-person as well as licensees attending via a livestreaming platform simultaneously) must additionally:

1. Utilize at least one assistant to monitor students attending through the livestreaming platform.
2. Consider imposing reasonable and necessary limits on the total number of licensees who may register for and attend such a course to ensure effective control is maintained.
3. Ensure class discussions and questions posed are heard by both attendees in person and through livestreaming.